



Northern Virginia Emergency Medical Services Council

Board of Directors Meeting

4081 University Drive, Fairfax, VA 22033

Meeting Minutes

December 13, 2018

DIRECTORS PRESENT (Listed Alphabetically by Last Name)

Beth Adams, Fairfax County Fire and Rescue Dept beth.adams@fairfaxcounty.gov
Byron Andrews, Alexandria Fire Department byron.andrewsiii@alexandriava.gov
Richard Bonnett, Metropolitan Washington Airports Authority richard.bonnett@mwa.com
Kathleen Camp-Deal, Northern Virginia Community College kcdnrn@cox.net
Jamie Cooper, Loudoun County Fire & Rescue, jcooper@loudoun.gov
Craig Evans, Ex-Officio Member, Northern Virginia EMS Council craig@vaems.org
Brian Hricik, Alexandria Fire Department brian.hricik@alexandriava.gov
Jason Jenkins, Fairfax County Fire and Rescue Dept jason.jenkins@fairfaxcounty.gov
Mike LaSalle, Prince William County Dept of Fire and Rescue mlasalle@pwcgov.org
Michelle Ludeman, Ex-Officio Member, Northern Virginia EMS Council michelle@vaems.org
Todd Lupton, City of Manassas Fire and Rescue_tlupton@ci.manassas.va.us
Anne Marsh, Arlington County Fire Department amarsh1@arlingtonva.us
John Morgan, Loudoun County Fire and Rescue john.morgan@loudoun.gov
Keith Morrison, HCA Reston Hospital keith.morrison@hcahealthcare.com
Tom Olander, City of Fairfax Fire Department olanderte@verizon.net
Brian Orndoff, City of Fairfax Fire Department, brian.orndoff@fairfaxva.gov
Kate Passow, Physician Transport Services kpassow@ptsems.com
Joseph Reshetar, Member-at-Large, Arlington County Fire Dept jreshe@arlingtonva.gov
Gary Sargent, Northern Virginia Community College gsargent@nvcc.edu
Dr. E. Reed Smith, Arlington County Fire Department Co-OMD rsmith@arlingtonva.us
Dr. Scott Weir, Fairfax County Fire and Rescue OMD weirsd@comcast.net
Ray Whatley, Alexandria Fire Department ray.whatley@alexandriava.gov
Scotty Williams, Ex-Officio Member, VDH Office of EMS, scotty.williams@vdh.virginia.gov

GUESTS

Paul DeHaven, Fairfax County Police Helicopter, paul.dehaven@fairfaxcounty.gov
Jaime Wolfin, INOVA Eastern Region jaime.wolfin@inova.org
Cheri Zosh, Fairfax County Fire and Rescue Department, cheri.zosh@fairfaxcounty.gov

DIRECTORS NOT PRESENT (Listed Alphabetically by Last Name)

Jennifer Basham, Fairfax Police Helicopter jennifer.basham@fairfaxcounty.gov
Michelle Beatty, Loudoun County Fire and Rescue michelle.beatty@loudoun.gov
Bosephus Bennett, Arlington County Fire Department bbenne@arlingtonva.us
Kelsea Bonkoski, Alexandria Fire Department kelsea.bonkowski@alexandriava.gov
Josh Brandon, City of Manassas Park Fire and Rescue j.brandon@manassasparkva.gov
Gary Brown, Ex-Officio Member, VDH Office of EMS gary.brown@vdh.virginia.gov
Jay Brown, Loudoun County Fire and Rescue jjbems@aol.com
John Chesek, Fairfax County Fire and Rescue Dept john.chesek@fairfaxcounty.gov
Rob Clemons, City of Manassas Fire and Rescue rclemons@ci.manassas.va.us
Randy Coggin, Prince William County Dept of Fire and Rescue rcoggin@pwcgov.org
Richard Cohen, PHI Air Medical Virginia rcohen@phihelico.com
David Coullahan, Physicians Transport Services, dcoullahan@ptsems.com

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Craig DeAtley, Fairfax Police Helicopter craig.deatley@medstar.net
David Dixon, City of Manassas Park Fire and Rescue d.dixon@manassasparkva.gov
William Dwyer, Arlington County Fire Department, wdwyer@arlingtonva.us
Dr. Luis Eljaiek, Ex-Officio Member, Physicians Transport Services OMD, lfeljai@sentara.com
Matthew Fox, City of Manassas Fire and Rescue mfox@manassasva.gov
Jennifer Garno, Arlington County Fire Department, jgarno@arlingtonva.us
Lee Gibson, City of Manassas Park Fire and Rescue l.gibson@manassasparkva.gov
Dr. Dan Hanfling, Ex-Officio Member, PHI Air Medical Virginia Co-OMD, dan.hanfling@inova.org
Stephen Hartman, Fairfax County Fire and Rescue stephen.hartman@fairfaxcounty.gov
Dr. William E. Hauda II, Ex-Officio Member, Fairfax Co. Police Dept. Co-OMD,
william.hauda@fairfaxcounty.gov
Joey King, Lifecare Medical Transport jking@lifecare94.com
Kathleen Kramer, Arlington County Fire Department kkramer@arlingtonva.us
Tracy Lane, Loudoun County Fire and Rescue tracy.lane@loudoun.gov
Darrin Lisse, MD, MWAA Co-OMD dliisse@icloud.com
Dr. Joseph Marfori, Alexandria Fire Department OMD josephmarfori@gmail.com
Dr. Tom Mayer, Fairfax Co. Police Dept. OMD, tmayer@best-practices.com
Wesley Melson, Lifecare Medical Transport wmelson@lifecare94.com
Bob Montminy, Prince William County Fire and Rescue rmontminy@pwcgov.org
Mark Nary, City of Manassas Fire and Rescue mnary@ci.manassas.va.us
Tom Oliver, City of Manassas Park Fire and Rescue t.oliver@manassasparkva.gov
Nancy Orndoff, City of Manassas Fire and Rescue orndoffn@gmvrs.org
Danielle Pesce, MD, City of Manassas/Manassas Park Fire, dpesce@manassasva.gov
Marie Powell, Metropolitan Washington Airports Authority marie.powell@mwaa.com
Dustin Rice, Fairfax County Fire and Rescue Dept, dustin.rice@fairfaxcounty.gov
Jose Salazar, Loudoun County Fire and Rescue jose.salazar@loudoun.gov
Chris Schaff, HCA StoneSprings Hospital Center michael.schaff@hcahealthcare.com
Dr. Michael Semchyshyn, Ex-Officio Member, MWAA Co-OMD, mikesem@gwu.edu
Serdar Serttas, PHI Air Medical, sserttas@phihelico.com
Dr. David Skibbie, PHI AirCare Medevac Co-OMD, dskibbie@gwu.edu
James Soaper, City of Manassas Park Fire and Rescue j.soaper@manassasparkva.gov
Nicholas Sutingco, City of Fairfax Fire Department OMD nick.sutingco@vemadocs.com
Jamie Tharp, City of Manassas Park Fire and Rescue j.tharp@manassasparkva.gov
Dr. James Vafier, Northern Virginia Community College PCD, vafier@msn.com
Andrew Vita, City of Fairfax Fire Department andrew.vita@fairfaxva.gov
Robert Wiencko, Prince William County Fire and Rescue rwiencko@pwcgov.org
Dr. Christian Zuver, Prince William County Fire and Rescue OMD czuver@pwcgov.org

Council President Brian Hricik welcomed all in attendance and called the meeting to order at 10:09 a.m.

- No representatives from the public were present to address the Board.
- Minutes from the NVEMSC Board of Directors meeting held October 11, 2018, were sent for review by email and there were no changes noted. The minutes were unanimously approved as written.

Treasurer's report

1. The Treasurer's report was sent via email for review. The report was accepted as presented for October and November 2018 and unanimously approved.

2. Per the presentation at the last meeting by our accountant Jennifer Burke, there are some changes to take place with the contingency funds due to a tax law change and this will only change the way the assets look on paper. There will be an upcoming meeting to further discuss this.

President's Report

1. As mentioned by Anne in the Treasurer's report, we had a presentation at the last meeting by the accountant. In the past, the Council has always listed cash as the contingency fund, which appears as though we have no cash on hand which generally looks unfavorable on an audit. The Board requested that the Executive Committee look at this at their meeting and decide on how to proceed. They have determined that they'll move forward with a contingency fund of four months of cash, or \$120,000, and that will remain in the money market account. The remainder of the funds will remain in the cash balance and it will be decided in the near future on how to invest that. They are interviewing financial advisors to direct that process.
2. They have been working with NVERS on whether there is funding for a regional EMS Academy as requested by the Fire Chiefs. Craig will further discuss that in his report. They are hoping to get a business proposal from NVERS.
3. Start thinking about nominees for the 2019 Regional EMS Awards as we close out 2018. This year we were able to award all 12 categories in the Regional Awards and had two winners of the 2018 Governors EMS Awards. They, unfortunately, were not able to attend the ceremony in Norfolk during Symposium but we have their awards here today and hope they will attend so we can present those.

Executive Director's Report

1. CE/Auxiliary Contract program is going very well this Fiscal Year. We have most agencies signed and returned over \$30,000 in training funds in just the first quarter. If you have not yet signed your contract, please do so quickly so we can provide an accurate picture to OEMS this year of the amount of training that is actually performed in our region and how much we should really be receiving in training funds. This year, we were only allocated \$55,000 for the entire region.
2. There will be an EMT Evaluator class in Loudoun County on January 10, 2019. An announcement is forthcoming. This will be an evaluator update as well as training for new evaluators.
3. As Brian mentioned, it's time to start considering your nominees for the 2019 Regional EMS Awards program. This year there is the complete nomination package on our website whereas last year it was just a short form which required the Council staff to then track down those who had made nominations and getting them to complete the full form with photos. Hopefully this will cut down on the work on the back end by allowing everyone to submit them electronically.
4. 2018 hospital donations are coming in and at this point, we have only two hospitals whose donations we have not received.
5. Craig went to Richmond last month and participated in the high school EMT curricula revision which takes place every five years. If anyone has any suggestions or comments, please let Craig know.
6. Craig is working with a program called Ashes to Art that is currently running in Fairfax County Fire and Rescue with their Mental Health Department. They want to become a non—profit organization and the Executive Board determined that we can become fiscal sponsors for the program in the meantime.
 - We will create an MOU with Ashes to Art to accept donations on their behalf. We have discussed this with the accountant and auditor and all are in line with that decision.

- The program brings art to first responders to give them other things to think about and focus on other than the stressors of their jobs. Art is anything from drawing, painting, and coloring to poetry, writing, music, etc.
7. The Fire Chiefs asked the Council to come up with a business plan for a consortium for paramedic training in the region. Craig advised them that we could do that but we'd have to work very closely with our current paramedic programs as NVCC, Loudoun County, GWU, VCU, Prince William County and get their input on what that program would look like. Craig's vision is more of an EMS Academy in conjunction with secondary education programs so they can get their EMT or paramedic at our Academy but still get college credit from a secondary education program like GWU for example. He is hoping to have that done in the next quarter, not the next month as the Chiefs had requested. This will be sent out for review before anything is finalized.
 8. City of Alexandria Schools is also developing a high school EMT program at TC Williams High School and are coordinating with GWU and NVCC for dual enrollment for their program.
 9. Craig asked Brian Hricik to discuss the strategic plan revisions
 - President Hricik advised that the Executive Committee has discussed strategic planning for the Council and where they see it going in the next five years and beyond.
 - In New Business, there will be a discussion on bylaw changes for the future but since those require a 2/3rd vote for approval, they will be submitted for review and discussion before any official changes can be made. If there are any ideas or suggestions for the bylaws or strategic plan, please let Craig or incoming President Rick Bonnett know.
 10. We are still working with AHA - Get With the Guidelines. The EMS Council will be signed as a Super User and now the data sharing agreements are going out to the facilities. There will be no cost for 2019 to use those. We will see if there will be a cost after 2019 and discuss that with the group if that's the case. The agreement can be cancelled within 60 days, so if the fee is cost-prohibitive next year, we can cancel it without a fee.
 11. During our Trauma/PI Meeting December 5, 2019, we had Alexandria Chief Magistrate Adam Willard speak to the group about Emergency Custody Orders and Temporary Detention Orders and that was a very helpful presentation. Those minutes will be published soon for anyone who wasn't in attendance to review. There was a helpful Field Guide to Emergency Custody Orders that is included with the minutes and this has valuable information for First Responders.
 12. Craig is working with NVERS on MCI training filming and they are wrapping up on that now
 13. We are working with Inova Media Services on a FACT*R Blood training program. This should also be wrapped up by the end of this month. The target audience is all EMS providers. This can be put on TargetSolutions and all providers can view the introductory video which will be about 20-30 minutes long. Those who need actual field training on how to prepare the blood warming device and administer the blood will get hands-on training with their own agency. There will be upcoming media releases on this very soon.
 14. The Annual Report is not yet complete, however, will be finished by the end of the year. Craig would like the Board to approve the Executive Committee to review and approval the final Annual Report when it is complete on behalf of the Board.
 15. The draft Final Audit was sent out with the meeting attachments. There appears to be a deficit, however, that is because the state funding did not come in for the last quarter in a timely manner. Next quarter it will show an overage. As Brian mentioned, there will be some meetings with Financial Advisors on January 11, 2019, on how to best invest our funds and earn a better interest rate than just a bank rate.

STATE AND REGIONAL COMMITTEE REPORTS

AHA Training Center

Ray Whatley, AHA Training Center Coordinator, submitted the following report

1. On Monday, November 5, the AHA published the [2018 Focused Updates on Advanced Cardiovascular Life Support and Pediatric Advanced Life Support \(2018 Focused Updates\)](#) in cooperation with [ILCOR](#).
 - For the 2018 Focused Updates, there will be no changes to products and no new materials are required. However, the AHA offers the following guidance for training ACLS and PALS providers:
 - Instructors may allow students to practice *using either amiodarone or lidocaine* during CPR in ACLS, ACLS EP, and PALS courses, consistent with the student's local protocol.
 - For testing purposes, AHA Instructors will continue to use the ACLS and PALS Skills Testing Checklists and the Skills Testing Critical Skills Descriptors.
2. By January 31, 2019, the AHA will require the use of an instrumented directive feedback device or manikin in all AHA courses that teach the skills of adult cardiopulmonary resuscitation (CPR). Specifically, an instrumented directive feedback device or manikin is one that, at a minimum, provides audio or visual (or both) feedback on the rate and depth of compressions during CPR training. This requirement will impact BLS, ACLS, ACLS EP, and Heartsaver® courses. In the future, as more devices become available for child and infant CPR, we will also require the use of feedback devices in courses that teach the skills of child and infant CPR.
3. An AHA Training Site operates with the authorization of an AHA Training Center and meets the following minimum requirements:
 - Has a business legal name
 - Teaches AHA courses in accordance with the official AHA Guidelines for CPR and ECC
 - Maintains at least five AHA Instructors who train more than a combined 250 people each year
 - Owns and maintains all equipment needed for teaching AHA courses, including manikins that meet feedback device requirements (equipment may not be borrowed from the Training Center)
 - Meets minimum technical requirements
 - Uses latest version of one of the top three or four Internet browsers by market share
 - Maintains knowledge of and effectively uses AHA Training Network applications, such as the AHA Instructor Network, eCards, eLearning, eBooks, etc.
4. **Deadline for Meeting New Requirement**

Please note that it will be required for all US Training Centers to provide information for AHA Training Sites. This requirement, along with the criteria for a Training Site, will be added to the PAM during the next scheduled update.

 - All Training Site information must be entered by **January 31, 2019**.
5. AHA provider and instructor cards (BLS, ACLS, PALS) cost are increasing in cost, effective January 2019. It is recommended you place orders no later than December 20th to get the current pricing.

State EMS Advisory Board

Deputy Chief Byron Andrews provided the following update in Deputy Chief Jose Salazar's absence:

1. The Advisory Board met at Symposium in Norfolk last month. Nearly half of the Board was new members so they were doing an orientation.
 - Byron has rotated off the Board
2. DC Salazar was elected to sit on the Executive Committee and also coordinates that Professional Development Committee
3. Dr. Lindbeck mentioned that the new National EMS Blueprint will be out for review soon. The Board of Health did approve the State Trauma Plan and as a result of that Trauma Plan there may be a structural difference to the Advisory Board as it relates to Trauma and may include up to five additional positions to the Board for Trauma Services
4. The Medical Direction Committee is working on some formulary and scope of practice revisions after some recommendations by the AHA and other organizations

Workforce Development Committee

Deputy Chief Byron Andrews provided the following update in Deputy Chief Jose Salazar's absence:

1. The EMS Officer Program will be moved from a pilot status to a curriculum within the OEMS. They completed the last pilot program with 18 students at EMS Symposium last month
2. Standard of Excellence continues to work well. For some of the inaugural agencies such as the City of Manassas, it is time for their review and renewal

Provider Health and Safety

Chief Brian Hricik advised there have been no meetings since the last update given

EMS Performance Improvement & Trauma Committee

Dr. Weir provided the following update:

1. The last meeting was December 5, 2018
 - The medical/systems topic was mental health and ECOs and TDOs
 - i. A Field Guide for ECOs and TDOs was provided and that will be distributed to all providers.
 - ii. Processes for these types of orders are different from jurisdiction to jurisdiction so not everything provided by Chief Magistrate Willard will cross jurisdictional lines and each area should be familiar with their own processes
 - The trauma topic was traumatic brain injury and head injury

Medevac Committee

Paul DeHaven provided the following information:

1. State Medevac Committee is looking at legislation that is being passed where ground providers must notify a patient, in advance, of the cost of a medevac transport before they are transported and allow them the right to refuse. This came about due to the high cost of medevac transports. It has been pre-filed for this session of the General Assembly.
 - Deputy Chief Andrews advised that is primarily inter-facility non-emergent transports and not currently looking like it will affect pre-hospital scene transports as this requires them having insurance information provided and determining whether the insurance is in or out of network.

Regional Medical Directors & State Medical Direction Committee

Dr. Morgan advised there has been no meeting since our last Board of Directors meeting, therefore, nothing to report.

Training and Certification Committee

Michelle Ludeman advised of the following update:

1. For EMT testing, candidates are now able to take either the psychomotor or cognitive exam first. They are no longer required to pass the psychomotor exam in order to continue on with the cognitive exam.
 - There have been some issues appearing on students portals for those who have chosen to take the cognitive exam first and then take the psychomotor exam and their re-test letters are not showing in their portals.
 - If you have a student with this issue, please have them contact Billy Fritz or Debbie Akers at OEMS for assistance. The Council is not able to resolve this.
2. Tom Olander advised there are new scenarios rolled out and we have three test sites in the region this week; two have already tested, the third is tonight.
 - There are still some issues with evaluators and being objective with what the state requires
 - There is a temporary policy in place until the end of the year where they are giving out test results on the same day as the test. They will re-evaluate that at the beginning of 2019
 - Tom feels that unless you offer same-day retesting, giving test results on the same day is pointless
 - There are some advantages of receiving same-day test results if you are able to re-test the same day because if you fail a station and do not know specifically what you failed, and fail again, you are then required to do 40 hours of remedial training. However, since we do not do same-day retests, it is not of much benefit

Symposium Committee

Ray Whatley advised that next year is the Symposium's 40th year and they are planning to do a large celebration for that. The Call for Presentations is currently open so please submit any presentation you'd like evaluated by the committee for consideration.

OLD BUSINESS

1. At the last Board meeting, a nominating committee was discussed.
 - Nominating Committee Chair Byron Andrews has the following update:
 - Per the Bylaws, Vice President Rick Bonnett will move up to President and President Hricik will move to Immediate Past-President
 - Anne Marsh was nominated for Vice President
 - Keith Morrison was nominated for Secretary/Treasurer
 - The Member-At-Large position is at the discretion of the President
 - A call for nominations from the floor was entertained and there were none
 - A motion was made to accept the nominations as presented by the Committee and seconded

- The motion was accepted unanimously

JURISDICTIONAL REPORTS

City of Alexandria

Deputy Chief Byron Andrews provided the following update:

1. They are finishing up on their interns meaning more ALS providers in the field
2. Typically they have 3 ALS engines but will occasionally have more due to a cache of ALS equipment available with the ability to have more ALS engines staffed

Arlington County

Anne Marsh reported on the following updates:

1. Their new Fire Chief has started and is doing mandatory officer training right now which has been a great introduction for him to his officers
2. They have three new medic units that are finishing being outfitted with radios. They are on the Ford F-550 chassis and will have 5 of these units total once these are on the road
3. 5 ALS trainees are currently in the field for their 5 ride-alongs to start their ALS training process
4. Amazon HQ2 was announced that it will be coming to Arlington County and they are excited about that endeavor and how they can support each other.
 - a. There has been some discussion about them working with Virginia Hospital Center to embed an Urgent Care Center within that campus
5. They are working on a Strategic Plan for where they are going with EMS in the next 5 years

City of Fairfax

Brian Orndoff provided the following update:

1. They have big changes in the City of Fairfax. The City Manager has retired and his replacement, Robert A. Stalzer, starts January 7, 2019. He was most recently with Fairfax County for over 15 years and previously with the Town of Herndon. He has a public safety background and they are hearing good things about him.
2. Additionally, their Police Chief has retired so they are seeking his replacement and the Assistant Police Chief is due to retire soon as well, so the City's direction is changing all at once.
3. They just released 5 interns and plan to hire 3 more.
4. They are getting a new medic unit, which is also a Ford F-550 chassis but they are not using Braun this time
5. They are developing an Officer Development program for their EMS Officers and looking at how they can advance in community paramedicine and risk reduction

Fairfax County Fire & Rescue

Jason Jenkins reported the following updates:

1. The new Fire Chief John Butler started September 4, 2018 and conducted his listening tour and made some promotional changes
 - Deputy Chief Jenkins has been promoted to Assistant Chief effective January 5, 2019 and will report to Personnel Services
 - Deputy Chief Joe Knerr has been promoted to Assistant Chief of Operations
 - Deputy Chief Chuck Ryan has been promoted to Assistant Chief of Business Services

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- Battalion Chief Cheri Zosh has been promoted to Deputy Chief and will replace Chief Jenkins on the Board of Directors for the Council
 - Battalion Chief Willie Bailey has been promoted to Deputy Chief
 - Battalion Chief Tom Arnold has been promoted to Deputy Chief
2. Recruit School is currently in session with 19-20 and a graduation date of March 2019
 3. There are currently 20 interns in the process
 4. Doctor Dan Avstreich is committed to FACT*R training, initially with the EMS Supervisors starting next week so they will be up and ready January 1, 2019
 5. They just completed their Code Responder with Fire & Rescue, Police, and Mobile Crisis Team
 6. Chief Cheseck will remain in his position but does have a request to return to Operations when one comes available, however, there is no date at this time
 7. On December 19, 2018, Phillips will present the TempusPro monitor/defibrillator if anyone is interested in seeing their demonstration
 - At this time, they have not yet decided on which product they will choose for their replacement of their current product

Fairfax County Police Helicopter Division

Paul DeHaven reported the following update:

1. They are in the process of having a new hangar designed which will take approximately 18 months to construct
 - They are trying to determine where to operate in the meantime so there could be small changes in their operations such as flight times, etc., while they are constructing the hangar
2. Working with Fire & Rescue and patrol officers for more integrated inter-operability on high threat incidents as well as day-to-day operations
3. They have made some changes in their police recruit school. Initially, they would get a 4-hour block of TECC instruction and they are changing it so every recruit gets a training tourniquet when they enter the academy as they are trying to introduce more medical components into their training

Loudoun County

OMC John Morgan reported the following updates:

1. Their electronic lock system, CompX, is now on all transport and non-transport vehicles that carry ALS drugs
2. They held their second Crisis Intervention class with the Loudoun County Sheriff's Office with 14 career and volunteer members through a one week, 40-hour, training class
3. FACT*R Blood Program is moving forward to go live January 1, 2019, like Fairfax County. All providers are trained and the equipment is in. They are just working on dispatch algorithms
4. The AEMT program is moving along and they graduated their first group about 2 months ago and they are almost finished with their field internships and should be released in early 2019.

City of Manassas

Deputy Chief Todd Lupton presented the following updates:

1. As of Monday, they are fully staffed
2. They currently have 9 ALS interns
3. Their last EMT-Intermediate is in paramedic school

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4. Their new fire reporting system, ESO, will finally be implemented on January 1, 2019, and will integrate with Prince William County's CAD system

City of Manassas Park

No representation

MWAA

Rick Bonnett advised of the following:

1. A new medic unit is in the spec process
2. AED procurement is out for bid
3. They now have a LUCAS device on all transport units and supervisor vehicles
4. They will start the process to look for 2 new supervisor vehicles starting in January and are hoping to mimic the Loudoun County model
5. The airport now has shift deputies that oversee both airports and next year they will deploy a shift safety officer position

Prince William Fire and Rescue

Battalion Chief Mike LaSalle reported the following updates:

1. All career staff will go to the "NOVA Schedule" next year and there will no longer be any daytime only units. The expected implementation date is July 6, 2019.
 - They are in the process of promoting four shift commanders to allow for one per shift and a floater and 10 Battalion Chiefs and their officers under each of them to fill their staffing needs for the July change

LifeCare

No representation

Northern Virginia Community College

Gary Sargent provided the following update:

1. They have received the ultrasound machine they previously discussed
2. They have ordered their Trauma HAL manikins and should receive them next month
3. The new curriculum mentioned a few months ago has been approved and will roll out with the Fall 2019 semester
4. The EMS299 class has begun. It's a 1 credit class as an avenue for recertification or remediation or for providers out of practice, even if they didn't go through NVCC's program, they can come take the single credit class and intermingle with their classes to brush up on skills before taking the test
5. They will have a hybrid EMS111 class starting Spring 2019 semester. It will typically meet Monday's from 6-10pm for labs and all the lectures will be done online
6. Credit for prior learning will change slightly with the new curriculum but will be as generous as it was before with as much credit as possible given. They plan to offer approximately 40 credits for currently certified EMT-Intermediates
7. Their Advisory Committee will meet February 7, 2019
 - They will be voting to approve the new Schedule G number changes which is a CoAEMSP requirement
 - All programs will have to comply with those rules starting in July

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8. There was a critical advisory to Education Coordinators sent out by Warren Short several months ago that everyone must follow which states that within 5 days of the first day of class you must be enrolled in the Office of EMS course that you're taking
 - Any citations will go against the Program Director

OEMS Program Representative

Scotty Williams provided the following update:

1. They are having data submission issues at OEMS
 - They have 2 data servers that currently handle ImageTrend type reporting and they have both reached capacity. Up until now, the State has used Northrup Grumman as their IT support and the contract was given to SAIC who then farmed out their components of the IT system
 - At this point, there is a need for at least 10 servers and they only have two. They are in the process of being purchased and implemented upon their arrival

PHI Aircare

No representation

Physicians Transport

Kate Passow provided the following updates:

1. They were acquired by AMR as an asset purchase at the end of June 2018. They still do business as PTS and their trucks still say PTS but there may be some AMR trucks seen locally as their current trucks are going in for maintenance. They have had some providers leave but overall their senior management remains intact after the change.
2. Kate is now the route coordinator for the southern route for the EMS Memorial Bike Ride. The last 2 years the ride has started on the Sunday after the main ride but they're changing that to start in Raleigh on Monday, be in Richmond on Tuesday and move north from there but at this point, it is not schedule to come all the way up to northern Virginia

HCA Reston Hospital Center

Keith Morrison provided the following updates:

1. Construction for the ED should be completed soon with the ED entrance opening officially at the end of January 2019
2. Parking garage construction is moving forward
3. Their in-house health and rehabilitation center should be open by the end of December
4. They had a nice training and reunification event with a trauma survivor. Engine 417 and Medic 416 met a survivor from a call approximately a year ago. They incorporated the reunion with a case study of his treatment with the family's permission and then they got to give their perspective of the whole fro treatment to rehab to insurance and hospital bills, etc. It was an eye-opening event for all involved
 - Next year they are hoping to do more like this if they can get other patients to agree
5. They are planning approximately 8 training events, most of them in the evening. They are hoping to integrate more trauma grand rounds and cardiovascular grand rounds
6. Their trauma services team has been doing several "Stop the Bleed" events with the public lately and they will continue to do that throughout the coming year
7. Next week, in coordination with Fairfax County Fire and Police Departments, they will participate in an active shooter tabletop exercise

HCA StoneSprings Hospital

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Keith Morrison provided the following update for Chris Schaff:

1. They have a new CEO named Matt Mathias. He comes from Texas where they experienced flooding and evacuations last year so he brings a different perspective to this facility

Inova Eastern Division

Jaime Wolfin presented the following update:

1. Inova Alexandria's CEO moved to Inova Fairfax Hospital and Dr. Rina Bansal is the interim Chief Medical Officer and CEO at this time
2. Inova Fair Oaks had a 100,000 gallon flood that went from the fourth floor to the basement
 - Critical Care, Labor and Delivery and the ED, pediatric ED and their waiting rooms sustained damage. The pharmacy and operating room sustained minimal damage.
 - The ED went on re-route for 48 hours due to the water damage
 - The ED has been re-opened and is fully restored and they expect Labor and Delivery to be turned back over tomorrow, however, it takes another 48 hours to get it reopened
3. There was a regional surge the next day which was originally believed to be due to Fair Oaks being on re-route, however, they learned that several hospitals in Maryland were on re-route as well which may have contributed, in addition to it just being a high-volume day. Fairfax Hospital ED even was on re-route for 3-4 hours that day

NEW BUSINESS

1. Disaster drill at DCA on April 27, 2019, so MWAA will be in need of resources and assistance for the drill
2. Fairfax County Police received notification of Airport Familiarization training and walk-throughs that will take place in the future at MWAA
3. The 2019 Regional Awards cycle will begin soon. Please be thinking of your providers, departments, and peers who deserve to be recognized for their service
 - During this year's EMS Symposium in Norfolk, two of the Northern Virginia Regional Award winners were awarded the Governors Awards in their categories. Craig Evans presented those awards to the winners:
 - Dr. E. Reed Smith, Arlington County Fire Department OMD for Physician with Outstanding Contribution to EMS (The Frank M. Yeiser Trophy)
 - Mindy Secrest, Arlington County Fire Department Dispatcher for Outstanding Contribution to EMS Telecommunication (Accepted by Battalion Chief Anne Marsh on her behalf)
4. The Continuity of Operations Plan (COOP) was emailed with the Board attachments prior to this meeting and its approval needs to be voted on.
 - There were no changes made to the COOP this year and it has been exercised by Council staff three times this year with no issues
 - A motion to approve was made by Beth Adams and seconded by Tom Olander
 - There was no discussion and the COOP was approved unanimously
5. Fiscal Year 2018 Audit was emailed out with the Board attachments prior to this meeting with the changes suggested and implemented by the Executive Committee. Approval is needed to sign and submit to OEMS
 - A motion was made by Tom Olander and seconded by Beth Adams. Board unanimously approved
 - There was no discussion and the Fiscal Year 2018 Audit was approved unanimously

Northern Virginia EMS Council

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6. The Council Bylaws were emailed out with the Board attachments prior to this meeting. Some changes being considered in the future will be changing the wording for hospitals becoming members of the Council’s Board of Directors. Currently, a donation is requested from each hospital and they are also sent an invoice for their Council dues to be part of the Board. The Executive Committee suggested a change so that once a hospital donation is received, it provides them a seat on the Board without an additional membership fee being paid. They will put a Bylaw Committee together at some point in 2019 with 3-5 people and bring it to the Board for review and approval.
7. The Council’s Annual Report needs to be reviewed and voted on but since there will not be another meeting before the end of this calendar year, Craig had earlier suggested that the Board of Directors be willing to allow the Executive Committee to meet and review the finalized Annual Report and approve it on behalf of the Board.
 - Chief Andrews made a motion that the draft Annual Report be posted and open for comments for 7 calendar days and then sent to the Executive Committee can take action based on the comments received or not received and be moved forward to the State. The motion was seconded by Beth Adams
 - There was no discussion and the motion was approved unanimously

Motion to adjourn 11:32 AM

The next Board of Directors Meeting will be held February 14, 2019, at 10:00 am at City of Fairfax Station 403.

CERTIFICATION OF BOARD OF DIRECTORS MEETING

Northern Virginia EMS Council
7250 Heritage Village Plaza, Ste. 102
Gainesville, VA 20155

I, Craig Evans, Executive Director of the Northern Virginia EMS Council certify that the above minutes are a true and correct transcript of the minutes of a meeting of the Board of Directors of the Northern Virginia EMS Council held at the City of Fairfax Fire Department, 4081 University Drive, Fairfax, VA 22030 on December 13, 2018, and that the meeting was duly called and held in all respects in accordance with the laws of the state of Virginia and bylaws of the corporation and that a quorum was present. The minutes were officially approved at the February 14, 2019, meeting of the Board of Directors of the Northern Virginia EMS Council.

Craig A. Evans
Executive Director
Northern Virginia EMS Council

Date