



Northern Virginia Emergency Medical Services Council

Board of Directors Meeting

4081 University Drive, Fairfax, VA 22033

Meeting Minutes

December 14, 2017

DIRECTORS PRESENT (Listed Alphabetically by Last Name)

Beth Adams, Fairfax County Fire and Rescue Dept beth.adams@fairfaxcounty.gov
Byron Andrews, Alexandria Fire Department byron.andrewsiii@alexandriava.gov
Richard Bonnett, Metropolitan Washington Airports Authority richard.bonnett@mwa.com
Jonithan Brantley, City of Fairfax Fire Department jonithan.brantley@fairfaxva.gov
Kathleen Camp-Deal, Northern Virginia Community College kcdrn@cox.net
John Chesek, Fairfax County Fire and Rescue Dept john.chesek@fairfaxcounty.gov
Richard Cohen, PHI Air Medical Virginia rcohen@phihelico.com
Craig Evans, Ex-Officio Member, Northern Virginia EMS Council craig@vaems.org
Matthew Fox, City of Manassas Fire and Rescue mfox@manassasva.gov
William Garringer, Northern Virginia Community College wgarringer@nvcc.edu
Brian Hricik, Alexandria Fire Department brian.hricik@alexandriava.gov
Jason Jenkins, Fairfax County Fire and Rescue Dept jason.jenkins@fairfaxcounty.gov
Michelle Ludeman, Ex-Officio Member, Northern Virginia EMS Council michelle@vaems.org
Todd Lupton, City of Manassas Fire and Rescue tlupton@ci.manassas.va.us
Anne Marsh, Arlington County Fire Department amarsh1@arlingtonva.us
Wesley Melson, Lifecare Medical Transport wmelson@lifecare94.com
John Morgan, Loudoun County Fire and Rescue john.morgan@loudoun.gov
Keith Morrison, HCA Reston Hospital keith.morrison@hcahealthcare.com
Tom Olander, City of Fairfax Fire Department olanderte@verizon.net
Tom Oliver, City of Manassas Park Fire and Rescue t.oliver@manassasparkva.gov
Kate Passow, Physician Transport Services kpassow@ptsems.com
Joseph Reshetar, Member-at-Large, Arlington County Fire Dept jreshetar@arlingtonva.gov
Jose Salazar, Loudoun County Fire and Rescue jose.salazar@loudoun.gov
Ray Whatley, Alexandria Fire Department ray.whatley@alexandriava.gov
Scotty Williams, Ex-Officio Member, VAOEMS Representative scotty.williams@vdh.virginia.gov
Jaime Wolfen, HCA StoneSprings Hospital Center jaimewolfen@hcahealthcare.com

GUESTS

William Hopkins, LifeCare Medical Transport whopkins@lifecare94.com
Tim Perkins, Virginia OEMS, tim.perkins@vdh.virginia.gov

DIRECTORS NOT PRESENT (Listed Alphabetically by Last Name)

Michelle Beatty, Loudoun County Fire and Rescue michelle.beatty@loudoun.gov
Bosephus Bennett, Arlington County Fire Department bbenne@arlingtonva.us
Kelsea Bonkoski, Alexandria Fire Department kelsea.bonkowski@alexandriava.gov
Josh Brandon, City of Manassas Park Fire and Rescue j.brandon@manassasparkva.gov
Gary Brown, Ex-Officio Member, VDH Office of EMS gary.brown@vdh.virginia.gov
Jay Brown, Loudoun County Fire and Rescue jjbems@aol.com
Rob Clemons, City of Manassas Fire and Rescue rclemons@ci.manassas.va.us
Randy Coggin, Prince William County Dept of Fire and Rescue rcoggin@pwcgov.org
Claude Conde, Arlington County Fire Department cconde@arlingtonva.us
David Coullahan, Physicians Transport Services, dcoullahan@ptsems.com

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Craig DeAtley, Fairfax Police Helicopter craig.deatley@medstar.net
David Dixon, City of Manassas Park Fire and Rescue d.dixon@manassasparkva.gov
Dr. Luis Eljaiek, Ex-Officio Member, Physicians Transport Services OMD, lfeljai@sentara.com
Lee Gibson, City of Manassas Park Fire and Rescue l.gibson@manassasparkva.gov
Dr. Dan Hanfling, Ex-Officio Member, PHI Air Medical Virginia Co-OMD, dan.hanfling@inova.org
Dr. William E. Hauda II, Ex-Officio Member, Fairfax Co. Police Dept. Co-OMD,
william.hauda@fairfaxcounty.gov
Leo Kelly, Loudoun County Fire and Rescue jerseyva@aol.com
Joey King, Lifecare Medical Transport jking@lifecare94.com
Kathleen Kramer, Arlington County Fire Department kkramer@arlingtonva.us
Teresa Kreider, HCA Reston Hospital teresa.kreider@hcahealthcare.com
Tracy Lane, Loudoun County Fire and Rescue tracy.lane@loudoun.gov
Mike LaSalle, Prince William County Dept of Fire and Rescue mlasalle@pwcgov.org
Jennifer Lescallett, Fairfax Police Helicopter jennifer.lescallett@fairfaxcounty.gov
Thomas Luckey, City of Manassas Fire and Rescue OMD tluckey@manassasva.gov
Dr. Joseph Marfori, Alexandria Fire Department OMD josephmarfori@gmail.com
Dr. Tom Mayer, Fairfax Co. Police Dept. OMD, tmayer@best-practices.com
Lisa McAllister, PHI Air Medical Virginia lmcallister@phihelico.com
Bob Montminy, Prince William County Fire and Rescue rmontminy@pwcgov.org
Mark Nary, City of Manassas Fire and Rescue mnary@ci.manassas.va.us
Brian Orndoff, City of Fairfax Fire Department, brian.orndoff@fairfaxva.gov
Nancy Orndoff, City of Manassas Fire and Rescue orndoffn@gmvrs.org
Marie Powell, Metropolitan Washington Airports Authority marie.powell@mwa.com
Dustin Rice, Fairfax County Fire and Rescue Dept, dustin.rice@fairfaxcounty.gov
Charles Ryan, Fairfax County Fire and Rescue Dept charles.ryan@fairfaxcounty.gov
Dr. Michael Semchyshyn, Ex-Officio Member, Metropolitan Washington Airports Authority Co-OMD,
mikesem@gwu.edu
Dr. David Skibbie, PHI AirCare Medevac Co-OMD, dskibbie@gwu.edu
Dr. E. Reed Smith, Arlington County Fire Department Co-OMD rsmith@arlingtonva.us
James Soaper, City of Manassas Park Fire and Rescue j.soaper@manassasparkva.gov
Kevin Stiles, Loudoun County Fire and Rescue kevin.stiles@loudoun.gov
Nicholas Sutingco, City of Fairfax Fire Department OMD nick.sutingco@vemadocs.com
Jamie Tharp, City of Manassas Park Fire and Rescue j.tharp@manassasparkva.gov
Dr. James Vafier, Northern Virginia Community College PCD, vafier@msn.com
Andrew Vita, City of Fairfax Fire Department andrew.vita@fairfaxva.gov
Dr. Scott Weir, Fairfax County Fire and Rescue OMD weirsd@comcast.net
Robert Wiencko, Prince William County Fire and Rescue rwiencko@pwcgov.org
Dr. Christian Zuver, Prince William County Fire and Rescue OMD czuver@pwcgov.org

Council President Brian Hricik welcomed all in attendance and called the meeting to order at 10:08 a.m.

- No representatives from the public were present to address the Board.
- Minutes from the NVEMSC Board of Directors meeting held October 12, 2017, were sent for review and there were no changes noted. The minutes were unanimously approved as written.

Treasurer's report

Anne Marsh – Nothing new to report since the report provided via email

- The emailed report was voted on and unanimously approved by the Board.

President's Report

1. President Hricik attended the Virginia EMS Symposium in November. There was a change in class times from 90 minutes to 60 minutes which was good for some classes but others could have used the additional time. He has provided feedback in multiple formats as to his experience with the changes this year with suggestions that those classes that need the additional time have it allotted so they instructors aren't pressed to put in so much information or the attendees aren't lost trying to keep up.
 - Ray Whatley advised that there was an opportunity to provide feedback through the app and if you didn't use that but have feedback to provide you can send it to him and he'll forward it on to Warren Short
 - Tom Olander advised that the hotels are normally opened up within 3 weeks after the symposium ends but he has been informed by OEMS that it will be after the first of the year. You can check the OEMS website for further details and dates
2. The Council is ½ way through the FY2018 budget cycle and the Executive Board met last week to discuss the process for FY2019. There will be a work session in January 2018 so if anyone has any initiatives that they would like reviewed to be considered being added to the budget you can send them to President Hricik and he will present them at the work session
3. VHAC meeting was yesterday and was well-represented by the hospitals. Craig Evans will discuss this further during his report
4. Regional Performance Measures were talked about recently and that will be discussed further in the future

Executive Director's Report

1. Attended the FARC Committee meeting
 - Fall RSAF grant cycle is over
 - There was \$10.8M requested in 221 requests by 111 agencies
 - \$3.9M in funds were granted
 - Spring RSAF grant cycle is upcoming and the Council can provide assistance to those seeking such
 - Return to Locality Funds are taken into consideration in the grant voting process so please review your balances as several agencies in our region have large balances
2. Laura Vandegrift, the Council Administrative Assistant, is now a Notary Public. If you have items to be notarized, they can be done in the office or a meeting. Please let her know in advance of a meeting so she can bring the seal with her
3. Regional Award nominations are continuing to come in
 - There is a fillable form on the Council website making it easier to submit nominations
4. Michelle Ludeman attended the Regional Executive Director's meeting last week because Craig had a prior commitment.
 - It was discussed that there is a loophole in the MOU between OEMS and the Councils that needs to be closed and corrected. This does not affect NVEMSC directly but all Councils must sign a new contract so that will be completed just after the first of the year
5. Craig sent out the Fire and EMS Stakeholder Legislative Document for everyone to review
 - The only item with legislative action being taken is the State Fire Prevention Code to relocate it to a different part of the code

- The remainder of the items are all awareness documents
 - Fire Program Funding Awareness
 - Cancer in Fire Service Awareness
 - EMS Funding Awareness
 - 1. A big portion of this is Return to Locality money
 - 2. They aren't seeking to increase funding but if it came up in the next few years, it would be more helpful to us if our localities had a \$0 balance because the legislators are going to ask what we're doing with the money we already receive and see it's just sitting in these accounts
 - a. President Hricik added that even if it's not a \$0 balance but there is something to show that you're saving up for something, this will help so it doesn't look like these funds aren't being used at all
- 6. Craig spoke with Gill Abernathy last week about CSK and pharmacy audits. Craig is getting a report together through ImageTrend ReportWriter so each department won't have to run individual reports for her. It will be done by the Council and will show by provider by call and will also show CSK drugs given by provider and number of times in a given period. This report will be run monthly and hopefully will start in January
- 7. Training MOUs are still coming in and Craig is hoping to have them all in by January 1, 2018
- 8. Arlington County, Alexandria City, and Fairfax County Fire and Rescue all received awards at the EMS Chiefs meeting from Inova Alexandria Hospital for Demonstrating Sustained Achievement of Performance Measures in the Treatment of Acute Myocardial Infarction Patients
- 9. The Stroke Committee met this month and is working on a revision of the Regional Stroke Plan
 - No major changes to the plan overall except a few recommendations for how EMS providers check out a stroke patient on-scene
 - An email invitation will be sent out to all agencies for those who are interested in attending
 - The group has agreed to meet quarterly to share data in a fashion similar to VHAC
 - John Dugan from AHA has a counterpart who handles stroke and he will reach out to get them involved in our meetings in the future as well
- 10. The quarterly Regional VHAC meeting was yesterday and there was good representation from all hospitals including Spotsylvania Regional Medical Center and Fauquier Hospital
 - AHA wants to make the Councils in the state SuperUsers to get regional data to disseminate to the localities and hospitals
 - Next meeting is March 21, 2018, and the topic is EMS data points such as first medical contact to 12-lead, transport, door, device, etc.)
 - If you want to attend and are not already getting the emails with meeting information, reach out to Craig and he'll add you to the list
- 11. Craig wants to do more regional reports through ReportWriter in ImageTrend.
 - If there are reports that you want run and reviewed at this or other meetings, please let him know and he'll produce them
 - If your agency is doing reports through ReportWriter and want to see how it compares regionally, you can provide your report and parameters to him so he can run the regional report and compare regional averages to individual agencies, etc.
- 12. The Council's final Audit and Annual Report for FY2017 are complete and were sent to everyone via email for review. Please let Craig know if there are any questions
- 13. The Council's website has two calendars

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- The training calendar has all full classes, continuing education classes, Consolidated Test Sites, etc.
 - The meeting calendar has all Council and regional meetings such as COG subcommittees, NVERS, etc.
 - If you have any classes or meetings that you'd like to see added, please send them to northern@vaems.org
14. The state Narcan grant is open until February 28, 2018. This is for both initial and restock

STATE AND REGIONAL COMMITTEE REPORTS

AHA Community Training Center

Ray Whatley, AHA Training Center Coordinator, submitted the following updates:

1. If you need paper CPR cards, you must order them no later than December 22, 2018, to be sure they get processed as paper cards
2. Only e-cards will be available as of January 1, 2018
 - There are very limited cards available by paper after January 1st
3. Just returned from the AHA meeting in New Orleans
 - He will send out information, articles, and links from the meeting to the site coordinators

State EMS Advisory Board

Deputy Chief Jose Salazar presented the following updates:

1. The Advisory Board met on November 8, 2018, at EMS Symposium.
 - Most of the committee chairs are the same for the upcoming years with the exception of the Emergency Management Committee chair who is now Byron Andrews. Gary Criser who is the chair of the EMS Advisory Board also now sits on the Board of Health for Virginia
 - Mike Berg has left OEMS and is now the EMS Liaison at UVA and Greg Neimann has also left and is now the EMS Liaison at VCU
 - OEMS is trying to fill their positions
 - NHTSA has put out a report on their fatigue project and will be published soon. They want agencies to look at that as this is a new area of provider health and safety dealing with fatigue
 - Rules and Regulations Committee has a draft document in progress to match the language in Replica. There are now 13 states that are on board with Replica. During the first meeting in October, they discussed changing the wording to match more closely.
 - Trauma Committee's first draft report has been submitted
 - They are seeking better integration of pre-hospital and hospital trauma data for better comparison
 - EMS for Children Committee was informed that the federal government is looking to cut the EMS for Children program but that is no longer on the chopping block
 - A letter has been submitted by the EMS Advisory Board asking that this program not be cut and the advantages of its use

Workforce Development Committee

Deputy Chief Jose Salazar presented the following updates:

1. The committee met at EMS Symposium
 - A pilot program of EMS Officer I was held
 - 22 people were registered and completed the program
 - They are currently tweaking some areas of the program and are having some trouble with some online portions but they are working with IT to get that resolved
 - There were good reviews of the class by participants
 - This class was different in that the participants were new officers unlike the previous class that had seasoned officers so the current class was more focused on the original intent of the program
 - Standard of Excellence continues to move forward
 - Site visit was just completed in Essex County
 - Recruitment and Retention has a new chair for the network, Karen McQuaid, who is the volunteer coordinator for Loudoun County
 - Next meeting will be at the Virginia Fire Chief's meeting in January 2018

Provider Health and Safety

Chief Brian Hricik provided the following updates:

1. Nothing to report at this time. The committee has not met since the last update and was not able to meet at the EMS Symposium. The next meeting will be in February 2018

EMS Performance Improvement & Trauma Committee

Dr. Weir was not present. Michelle Ludeman provided the following update:

1. Meeting was held December 6, 2017, at Fairfax County Station 40.
 - The topics were active shooter and Narcan/opioid use
 - The EMSAT topic for December 20th is The Opioid Crisis for those needing CE hours
 - Dr. E. Reed Smith, OMD from Arlington County Fire Department did a presentation on active shooter/complex coordinated attacks which was very informative
 - Next meeting will be in March 2018 and the topics will include blood products on-scene, to include guests from the recent Loudoun County incident, and digital images in trauma incidents as body cameras on EMS personnel
 - The location is to be determined and will be sent with the reminder email
 - Meetings are the first Wednesday of each quarter if you are interested in attending but not receiving the listserv emails

Medevac Committee

Richard Cohen provided the following update:

1. HR1728 is currently on the house floor for review and approval

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- This bill looks at the use of medevac, when it should be used, how often it should be used, etc.

Regional Medical Directors & State Medical Direction Committee

Dr. Morgan provided the following update:

1. There has been no formal meeting since the last in October in the region or state
2. Of note, the Protecting Patient Access to Emergency Medicines Act passed and was signed into law last week
 - The Act states that EMS personnel can administer controlled substances under standing orders. The DEA recently tried to invoke a rule in the Controlled Substances Act which would end the current practice of standing orders and require direct physician supervision which is prohibitive in pre-hospital medicine. Without Congressional action, patients would lose access to life-saving medications in emergency situations and established practices will be disrupted

Training and Certification Committee

Craig Evans advised that the next meeting is January 3, 2018.

1. The hot topics in training and certification are changes in the psychomotor testing for pulse oximetry and end title CO2.
 - They are being taught currently but will be added to the test
 - If you have any questions, thoughts or concerns about that please direct those to Warren Short before the end of December
2. There is also a change with KED being removed from testing as of December 1, 2017, unless it's a retest from a KED failure prior to that date.
 - It is still being taught, just not tested on.
 - Tom Olander advised that the state is not removing it from minimum requirements on the ambulance at this time either

Traffic Incident Management Systems Committee

Brian Hricik attended the Traffic Incident Management Systems Committee Meeting in Richmond last week.

1. Northern Virginia clears highway incidents faster than other regions in the state by approximately 2.5 minutes. Good job to those working on these incidents and being aware of the delays and secondary accidents that are caused by closed roadways
2. TIMS training takes place throughout the year and will be pushed out to the group by the Council

JURISDICTIONAL REPORTS

City of Alexandria

Deputy Chief Byron Andrews provided the following updates:

1. There is a recruit class currently in progress
2. They are moving forward with HandTEVY books, protocols, and the app. This should be rolled out by January 1, 2018, at the latest

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- HandTEVY is also working on an interface so anything that goes into the application will also go into ImageTrend. This should be live within the next 45-60 days
- 3. Since they lost Hilary Gates the Community Paramedic Unit was out of service for a short period of time but it will be back up and running after the first of the year

Arlington County

Anne Marsh provided the following updates:

1. Recently had a recruit school and will be doing more hiring around February 2018
2. Advanced Practice Officers are in full swing and they are called EMS 111, 112, 113
 - a. Arlington providers have been told to ask for the resource they need (supervisor, APO, etc.). If the patient needs RSI, they ask for a supervisor, etc. so this takes dispatch out of the equation of determining what resource to send

City of Fairfax

Jon Brantley reported on the following updates:

1. They are working on an initiative to get all city employees Hands-Only CPR trained along with active violence training. They are trying to get buy-in from the City to move forward

Fairfax County Fire & Rescue

John Chesek provided the following updates:

1. There is a recruit school in session currently with 32 new recruits, 12 are medics
2. New recruits coupled with the interns will put them at 510-515 paramedics and approximately 890 EMTs
3. They received demo cardiac monitors from Zoll, Tempus Pro, and PhysioControl. They are looking to change out over 160 Phillips MRX monitors within the next year. They have not decided which manufacturer to go with yet

Fairfax County Police Helicopter Division

Craig DeAtley submitted the following update:

1. Fairfax Police Helicopter Division has completed the orientation training for our two new paramedics; they are now cleared to fly as a second crew member.
 - a. In addition, another one of our paramedics has completed the Critical Care Paramedic Certification course - thus all of our full time assigned paramedics are certified in critical care.
 - b. One individual also recently successfully completed an equally rigorous flight paramedic certification. Our new paramedic student continues his studies at VCU with his fire department colleagues.
2. Use of TECC kit materials continues as we also begin replacing expiring materials in nearly 1100 kits.
3. The department administration is also establishing a Narcan deployment policy.
 - a. The intent isn't just to make the medication available to OD patients sooner but to better protect officers who come across the risk in various situations whether in the field or fixed facilities such as the lab etc.

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Loudoun County

Deputy Chief Jose Salazar presented the following updates:

1. Recruit class currently in progress with 5 ALS providers in the class
 - Once the recruit class is finished, hopefully, they will have enough staff to open station 627 which is Kirkpatrick Farms
2. They are looking to start the implementation of high-performance CPR system-wide
3. They are hoping to move forward with the complex medication security lock system in the first quarter of next year
 - This is an electronic lock system that has been piloted and gotten good feedback by their providers so far
4. They are also implementing HandTEVY in the first quarter of 2018.
5. They are piloting an AEMT program early next year on the career and volunteer sides to have entry-level ALS providers as they move forward ALS providers to keep up with the needs of their system
6. They have distributed the 4mg Narcan onto the ambulances since they got the Narcan grant from the state
7. EMS supervisors are now doing a pilot program of Airtraq video laryngoscopes to expand options during intubation

City of Manassas

Deputy Chief Todd Lupton presented the following updates:

1. They are in the process of obtaining a new OMD and have completed the interview process and hopefully can make the announcement before the end of the year.
2. With EMS reporting they are moving toward ESO by the end of this year and going away from ImageTrend

City of Manassas Park

Tom Oliver presented the following updates:

1. They have one vacancy that they have made an offer for this week but just found out they have another firefighter leaving so they will be hiring again
2. They are sharing the OMD process with Manassas City
3. They are looking forward to implementing the full suite copy of ImageTrend at the beginning of the year

MWAA

Rick Bonnett presented the following updates:

1. They are hiring 12 firefighters in the next year
2. The fire chief and assistant chief have both turned in their notice and are leaving so they will have no chiefs as of the end of January

Prince William Fire and Rescue

No representation in attendance

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LifeCare

Wesley Melton provided the following updates:

1. They are expected to break 100,000 physical patient transports this year state-wide
2. They have been busy deploying strike teams to assist with Hurricanes Irma and Maria and with the Charlottesville incident a few months ago

Northern Virginia Community College

Kathy Camp-Deal presented the following updates:

1. They are in the process of making an offer to a new Assistant Dean/Program Director
 - Once the offer is accepted they will announce it
2. The spring semester starts January 10, 2018, but the college is closed December 21st through January 2nd and there is no one available in the buildings or by phone
 - If you have personnel or students looking to get into the spring semester, they'll have to work around the closure
3. Site accreditation visit has been set for February 15-16th
 - They will need a panel of stakeholders/interested parties that the accreditors can speak with so Kathy will be reaching out to the Council and agencies in the area
 - This will likely be Thursday 2/15/18

OEMS Program Representative

Scotty Williams provided the following updates:

1. Chief Salazar had brought up earlier in the meeting whether KEDs are still considered minimum equipment on an ambulance and Scotty advised that they are listed in still in Regulation 860. Regulations are very difficult to get changed and even emergency changes take 6+ months. There has been discussion in the new regulations to change the wording to something along the lines of "equipment to be carried as determined by the Office of EMS" and then the state could create an equipment list that the EMS Advisory Board could then review for changes. It is unknown if the new regulation will go through due to legalities and whether the health commissioner will even sign off on it
2. They are getting a new licensure system which is Oracle based instead of the current system Lotus Notes. The new system will help streamline the licensure process so the agency can input the information directly into the state system and shorten the process which is currently for the information to be entered by the agency, printed by OEMS and then re-entered into the current system. Agencies will be able to attach all documents, licenses, etc., directly to the form
 - The old system is being taken offline today and the new one should be running by January 1, 2018

Tim Perkins also provided the following update:

1. There is a new chair for the state Medevac Committee, Anita Ashby
2. Now they have Jason Ferguson on the State Advisory Board and he'll start at the next meeting in February 2018
3. Craig Evans touched on the MOU having to be re-signed and Tim elaborated on the reasoning for that.

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- In September 2017, OEMS was informed by the Division of Internal Audit that a complaint was lodged against one of the regional councils, not NVEMSC, claiming Fraud, Waste, and Abuse
 - OEMS was given the opportunity to perform an investigation and found that the claims were founded and they are waiting to hear from the Division of Internal Audit what the consequences will be
 - They did determine that what was done was not malicious and was more of an oversight and it was believed to be something a council should know before it got to the point that it did. The information will be shared back to each of the councils when the time is appropriate to be sure others aren't making the same oversight
 - The consequences may, in turn, bleed down to the other councils but there will have to be steps made in the future to ensure that other councils don't make the same mistake
 - The Executive Director's group is forming a subcommittee to see if there are changes they want to make in the deliverables and OEMS will be making changes to the language portion before the next fiscal year
4. Mike Berg has gone to UVA as previously mentioned and they have advertised for the opening. The posting has closed and they are hoping to have someone on board in January 2018
 5. There is a BLS Specialist position open still. They have candidates identified and are currently running background checks
 6. There was an opening for Division Manager of the Division of Community Health and Technical Resources and the first round of interviews was conducted in November. The second round of interviews will be in January
 7. EMS Officer training is still trying to get launched and he is hopeful it can get rolled out regionally
 8. Standard of Excellence site visit yesterday in Essex County
 - Several other agencies across the state are looking to go through the process and he encourages everyone to consider doing so

PHI Aircare

Rick Cohen presented the following updates:

1. They had their site survey equivalent to JCAHO for hospitals which went very well
 - They will have results in January 2018
2. Lisa McAllister has stepped down as Manassas Base Supervisor and they will be replacing her soon

Physicians Transport

Kate Passow presented the following updates:

1. Their new protocols have gone into effect and their app is in use
2. They are currently well-staffed but have several people leaving to go to agencies that are hiring

HCA Reston Hospital Center

Keith Morrison provided the following updates:

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1. They have started construction but it won't affect EMS until January 2, 2018
 - He has been engaging EMS providers while in the hospital to discuss arrivals during construction
 - He will email everyone with the new updates
2. They have a new ER Director, Mike Madden. He was previously the ICU Manager and starts December 24th
3. They continue to have drug issues as far as delivery and concentration options but he will email everyone with updates regularly

HCA StoneSprings Hospital

Jaime Wolfin presented the following updates:

1. They passed their Chest Pain Certification on November 20th and she is working with jurisdictions to change the requirements for when to take STEMIs to them
2. They will have several continuing education opportunities in 2018. They will probably be every other month in the odd months. She will pass those along as they come out to be added to the Council's training calendar

ADDITIONAL HEALTHCARE PARTNERS AND HOSPITALS

None present

OLD BUSINESS

1. President Hricik advised that we are still getting in nominations but there are many categories with no nominees and others with multiples so please submit them through the Council website

NEW BUSINESS

1. The Council's Annual Report for FY2017 was completed and emailed out to everyone. Kudos to the staff for getting that put together
 - There were no questions or comments on the Annual Report
 - The Annual Report was unanimously approved as written
2. The Continuity of Operations Plan (COOP) has been updated for 2017 and was emailed to everyone as well.
 - Laura Vandegrift spoke briefly on the updates made:
 - All full-time and part-time staff, as well as the current sitting President, will have a COOP book off-site with employee contacts, emergency contacts, state phone numbers, bank information, insurance policies, etc., as well as relocation information, the employee handbook, step-by-step instructions for essential job functions, etc.
 - There have been two trial runs of the COOP plan, one last fall, and one again earlier this year when all incoming calls were directed to the cell phones of the Regional Coordinator and Executive Director
 - There is a softphone program currently in use by all office staff called Bria Mobile so anytime the phones ring they go to the app on the staff's cell phones and can be answered during meetings or after-hours as needed
 - The biggest updates are just pertinent names, information, and policies that change regularly

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- There were no questions or comments on the COOP as it was presented
 - The COOP was unanimously approved as written
- 3. John Chesek asked about a national saline shortage because everything Fairfax County Fire & Rescue has ordered has been back-ordered in all sizes (250ml, 500ml, etc.)
 - Jaime Wolfin advised that the 250ml and 500ml bags are in critical shortage now and because of that, the 1000ml are soon to follow. It's more due to the issue with getting the bags because they are produced in Puerto Rico and their factory still doesn't have power due to the storms. The FDA is not extended the shortage but has approved imports from other countries such as Mexico, Germany, and Ireland
 - StoneSprings Hospital put their 250ml and 500ml saline in the Pyxis as more of a conscious thought to be sure that size is what is needed since they are in critical shortage now
- 4. Tom Oliver from Manassas Park asked Rick Cohen from PHI if they are able to call for standby and whether that is preferred or frowned upon. Rick advised that they'd always prefer to be on standby because when they are called out they have multiple steps to prepare for flight so even if they are readied and told to stand down, it's much easier than trying to scramble when needed
- 5. Chief Salazar asked about the Council's assistance with boards to go with the MCI manuals. President Hricik advised that the Council had applied for a grant to do this but was denied. Craig Evans advised that NVERS has the funding for boards and forms but no vests

Motion to adjourn 11:22 AM

The next Board of Directors Meeting will be held Thursday, February 15, 2018, at 10:00 am at City of Fairfax Station 403.

CERTIFICATION OF BOARD OF DIRECTORS MEETING

Northern Virginia EMS Council
7250 Heritage Village Plaza, Ste. 102
Gainesville, VA 20155

I, Craig Evans, Executive Director of the Northern Virginia EMS Council certify that the above minutes are a true and correct transcript of the minutes of a meeting of the Board of Directors of the Northern Virginia EMS Council held at the City of Fairfax Fire Department, 4081 University Drive, Fairfax, VA 22030 on December 14, 2017, and that the meeting was duly called and held in all respects in accordance with the laws of the state of Virginia and bylaws of the corporation and that a quorum was present. The minutes were officially approved at the February 15, 2018, meeting of the Board of Directors of the Northern Virginia EMS Council.

Craig A. Evans
Executive Director

Date

Northern Virginia EMS Council