



Northern Virginia Emergency Medical Services Council

Board of Directors Meeting

4081 University Drive, Fairfax, VA 22033

Meeting Minutes

February 15, 2018

DIRECTORS PRESENT (Listed Alphabetically by Last Name)

Richard Bonnett, Metropolitan Washington Airports Authority richard.bonnett@mwaac.com
Jonithan Brantley, City of Fairfax Fire Department jonithan.brantley@fairfaxva.gov
John Chesek, Fairfax County Fire and Rescue Dept john.chesek@fairfaxcounty.gov
Craig Evans, Ex-Officio Member, Northern Virginia EMS Council craig@vaems.org
Matthew Fox, City of Manassas Fire and Rescue mfox@manassasva.gov
Brian Hricik, Alexandria Fire Department brian.hricik@alexandriava.gov
Jason Jenkins, Fairfax County Fire and Rescue Dept jason.jenkins@fairfaxcounty.gov
Tracy Lane, Loudoun County Fire and Rescue tracy.lane@loudoun.gov
Todd Lupton, City of Manassas Fire and Rescue tlupton@ci.manassas.va.us
Anne Marsh, Arlington County Fire Department amarsh1@arlingtonva.us
Wesley Melson, Lifecare Medical Transport wmelson@lifecare94.com
John Morgan, Loudoun County Fire and Rescue john.morgan@loudoun.gov
Keith Morrison, HCA Reston Hospital keith.morrison@hcahealthcare.com
Tom Olander, City of Fairfax Fire Department olander@verizon.net
Tom Oliver, City of Manassas Park Fire and Rescue t.oliver@manassasparkva.gov
Kate Passow, Physician Transport Services kpassow@ptsems.com
Jaime Wolfen, HCA StoneSprings Hospital Center jaime.wolfen@hcahealthcare.com

GUESTS

Paul DeHaven, Fairfax County Police Helicopter paul.dehaven@fairfaxcounty.gov

DIRECTORS NOT PRESENT (Listed Alphabetically by Last Name)

Beth Adams, Fairfax County Fire and Rescue Dept beth.adams@fairfaxcounty.gov
Byron Andrews, Alexandria Fire Department byron.andrewsiii@alexandriava.gov
Michelle Beatty, Loudoun County Fire and Rescue michelle.beatty@loudoun.gov
Bosephus Bennett, Arlington County Fire Department bbenne@arlingtonva.us
Kelsea Bonkoski, Alexandria Fire Department kelsea.bonkowski@alexandriava.gov
Josh Brandon, City of Manassas Park Fire and Rescue j.brandon@manassasparkva.gov
Gary Brown, Ex-Officio Member, VDH Office of EMS gary.brown@vdh.virginia.gov
Jay Brown, Loudoun County Fire and Rescue jjbems@aol.com
Kathleen Camp-Deal, Northern Virginia Community College kcdnrn@cox.net
Rob Clemons, City of Manassas Fire and Rescue rclemons@ci.manassas.va.us
Randy Coggin, Prince William County Dept of Fire and Rescue rcoggin@pwccgov.org
Richard Cohen, PHI Air Medical Virginia rcohen@phihelico.com
Claude Conde, Arlington County Fire Department cconde@arlingtonva.us
David Coullahan, Physicians Transport Services, dcoullahan@ptsems.com
Craig DeAtley, Fairfax Police Helicopter craig.deatley@medstar.net
David Dixon, City of Manassas Park Fire and Rescue d.dixon@manassasparkva.gov
Dr. Luis Eljaiek, Ex-Officio Member, Physicians Transport Services OMD, lfeljai@sentara.com
William Garringer, Northern Virginia Community College wgarringer@nvcc.edu
Lee Gibson, City of Manassas Park Fire and Rescue l.gibson@manassasparkva.gov
Dr. Dan Hanfling, Ex-Officio Member, PHI Air Medical Virginia Co-OMD, dan.hanfling@inova.org

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Dr. William E. Hauda II, Ex-Officio Member, Fairfax Co. Police Dept. Co-OMD, william.hauda@fairfaxcounty.gov
Leo Kelly, Loudoun County Fire and Rescue jerseyva@aol.com
Joey King, Lifecare Medical Transport jking@lifecare94.com
Kathleen Kramer, Arlington County Fire Department kkramer@arlingtonva.us
Teresa Kreider, HCA Reston Hospital teresa.kreider@hcahealthcare.com
Mike LaSalle, Prince William County Dept of Fire and Rescue mlasalle@pwcgov.org
Jennifer Lescallett, Fairfax Police Helicopter jennifer.lescallett@fairfaxcounty.gov
Thomas Luckey, City of Manassas Fire and Rescue OMD tluckey@manassasva.gov
Michelle Ludeman, Ex-Officio Member, Northern Virginia EMS Council michelle@vaems.org
Dr. Joseph Marfori, Alexandria Fire Department OMD josephmarfori@gmail.com
Dr. Tom Mayer, Fairfax Co. Police Dept. OMD, tmayer@best-practices.com
Lisa McAllister, PHI Air Medical Virginia lmcallister@phihelico.com
Bob Montminy, Prince William County Fire and Rescue rmontminy@pwcgov.org
Mark Nary, City of Manassas Fire and Rescue mnary@ci.manassas.va.us
Brian Orndoff, City of Fairfax Fire Department, brian.orndoff@fairfaxva.gov
Nancy Orndoff, City of Manassas Fire and Rescue orndoffn@gmvrs.org
Marie Powell, Metropolitan Washington Airports Authority marie.powell@mwa.com
Joseph Reshetar, Member-at-Large, Arlington County Fire Dept jreshetar@arlingtonva.gov
Dustin Rice, Fairfax County Fire and Rescue Dept, dustin.rice@fairfaxcounty.gov
Charles Ryan, Fairfax County Fire and Rescue Dept charles.ryan@fairfaxcounty.gov
Jose Salazar, Loudoun County Fire and Rescue jose.salazar@loudoun.gov
Dr. Michael Semchyshyn, Ex-Officio Member, Metropolitan Washington Airports Authority Co-OMD, mikesem@gwu.edu
Dr. David Skibbie, PHI AirCare Medevac Co-OMD, ds kibbie@gwu.edu
Dr. E. Reed Smith, Arlington County Fire Department Co-OMD rsmith@arlingtonva.us
James Soaper, City of Manassas Park Fire and Rescue j.soaper@manassasparkva.gov
Kevin Stiles, Loudoun County Fire and Rescue kevin.stiles@loudoun.gov
Nicholas Sutingco, City of Fairfax Fire Department OMD nick.sutingco@vemadocs.com
Jamie Tharp, City of Manassas Park Fire and Rescue j.tharp@manassasparkva.gov
Dr. James Vafier, Northern Virginia Community College PCD, vafier@msn.com
Andrew Vita, City of Fairfax Fire Department andrew.vita@fairfaxva.gov
Dr. Scott Weir, Fairfax County Fire and Rescue OMD weirsd@comcast.net
Ray Whatley, Alexandria Fire Department ray.whatley@alexandriava.gov
Robert Wiencko, Prince William County Fire and Rescue rwiencko@pwcgov.org
Dr. Christian Zuver, Prince William County Fire and Rescue OMD czuver@pwcgov.org

Council President Brian Hricik welcomed all in attendance and called the meeting to order at 10:07 a.m.

- No representatives from the public were present to address the Board.
- President Hricik advised Dodie Gill from New Millennium EAP services and who worked with many of the agencies in their EAP and CISM programs passed away earlier this week after a battle with cancer. A celebration of life with full processional is being planned by Arlington County Fire Department in conjunction with other agencies and will take place on March 4, 2017. More information will be sent out when plans are finalized. President Hricik asked that everyone observe a moment of silence today in her memory.
- Minutes from the NVEMSC Board of Directors meeting held December 14, 2017, were sent for review and there were no changes noted. The minutes were unanimously approved as written.

Treasurer's report

1. We are half way through the current fiscal year and on target with the budget. The Executive Board had a budget meeting and the financials will be submitted to the Board of Directors after they are finalized in the April meeting of the Executive Board for approval. Craig Evans found a large amount of savings in the budget such as reduction in bank fees, etc., and that has now balanced the budget so income and expenses match.
2. Bank account balances
 - a. Approximately \$176,000 in checking
 - b. Approximately \$141,000 in money market
 - c. \$53,000 in Certificates of Deposit
3. The Treasurer's report was accepted as presented and unanimously approved

President's Report

1. The Executive Board has met to start working on the Fiscal Year 2019 budget. As discussed, the final budget to be approved by the Board will be presented in the April Board of Directors meeting. If there are any items that members of the board would like to see added, please let President Hricik know.
 - Jon Brantley made a motion to add a line item to the budget for regional EMS training in the amount of \$1500 per year. It was seconded by Todd Lupton and subsequently unanimously approved by the Board and it will be added into the proposed budget.
2. The Strategic Plan which is a contract deliverable for the Council has to be reviewed and approved. The plan is good for 2016-2018 so after the current approval, there will be a subcommittee formed to produce the plan for the next three years.
3. Attended Inova system-wide stroke committee meeting on February 13, 2018. This is where all Inova hospitals meet for a system improvement meeting. One question posed to EMS was what assessments are being done in the field. He was able to provide them with a synopsis of who is using the Cincinnati Scale, RACE, etc., and they asked if any one method has been proven better than another for identifying an LVO. He advised that he hasn't seen any concrete data that would indicate such, however, with Inova being such a large system and having interventional radiologists at this meeting, they should be the ones guiding EMS on that. Inova agreed to look further into that and provide a presentation at the upcoming Northern Virginia Stroke Committee meeting coming up on March 26, 2018. They are also exploring whether to name a specific Inova facility a comprehensive stroke center or whether it should be more than one. By naming Fairfax, that could put additional pressure on them as the primary trauma facility, pediatric facility, etc.
 - Craig Evans added that a study was just done in Tidewater with the Peninsulas EMS Council for outcomes using only the RACE method. He will discuss with Keith Morrison, NoVA Stroke Committee Chair about getting the physician to attend our next meeting and present her findings.

Executive Director's Report

1. Spring RSAF grant cycle is open until March 15, 2018. The changes for this year are:
 - Per OEMS, there will no longer be presentations to the Council anymore. The grant is to be graded based on what was written and no additional presentation or information should be required if it's written well. The grant should stand on its own as written.

- Deputy Chief Lupton asked if there was information on why the change was made. Craig advised that, per OEMS, there is more of a push for the Councils to provide supportive help and workshops on effectively writing the grants. OEMS does not allow presentations for FARC grants and to keep in line with that, they have changed how the RSAF grants are handled.
 - There will no longer be public FARC meetings announcing who the grant awardees are. Chief Hricik advised that this is because there have been issues at regional Councils as well as the FARC meetings where agencies did not receive a favorable grade on their grant and were trying to approach those who did not vote in their favor and that has caused some concern for the safety of those who are voting as it wasn't always friendly discussion. OEMS has since decided that it's better to keep the FARC grant meetings private and not allow them to be attended by the public anymore. The agencies submitting grants can still attend the regional Council meeting because they are open to the public.
 - The 7th vote will take into consideration Return to Locality Funds and depending on the balance in your account, you will receive a specific grade. For example, if you have more than \$100,000 in your account, you will automatically receive a 5. Therefore, if your average was a 2 and you receive a 5 from the 7th vote, you are now averaging a 3.5 and most grants more than 2 are awarded so you could be penalized for saving your Return to Locality Funds when applying for a grant. If it is written into the grant why there is such a balance, it can be taken into consideration, however, if it is not explained inside the grant, it won't be considered.
2. Training MOUs are still out to the area agencies and we aren't as far along in getting those returned as he hoped to be by now. There are currently only 4 that have been returned and we're waiting on the remainder to be signed and returned.
 - The Council did recently disburse funds to the only agency that had a signed contract and provided rosters and an invoice and that was AEC. Hopefully next quarter there will be more submissions.
 3. Adam Harrell will no longer be the Business Manager for OEMS only because VDH has restructured their positions. He will still have the title but will be responsible for multiple agencies within VDH.
 4. As previously mentioned, the Council contract will be renegotiated and Craig has meetings with Adam Harrell and the rest of the regional directors on February 26, 2018. Adam Harrell wants to change the contract to more of a reimbursement for work-performed contract versus a flat rate. It is unknown at this time what that would look like so more information will be forthcoming after that meeting.
 - Historically, the Council contract was pretty significant in FY2005 and dropped approximately \$100,000 in FY2006 and has been slowly increasing since then but it still not as much as FY2005 was so his goal in the meetings is to show them what the Council is doing and get the appropriate funds for that. We are one of the largest regions with the largest number of hospitals but the smallest staff.
 5. We are getting closer to blood products on scene and completing negotiations with Inova Blood Services. Dr.'s Morgan, Weir, and Avstreich are working closely together with Inova to get that resolved.
 6. The regional pharmacy policy has been finalized that is working well. A copy of this document can be found on the Council website under "Regional Policies and Protocols". The Council is also

taking about making this area a repository of information for each agency's protocols in specific areas such as RSI, stroke, pain management, etc.

7. During the most recent budget meeting with the Executive Board, they decided to make Laura Vandegrift full-time Administrative Coordinator as there is more than enough work for just three people and having her full-time will take some of the load off. This was effective February 12, 2018.
8. There have been no regional awards submitted since December and only the short form from the website has been received on each of the submissions so far. Please don't forget to nominate people and share that nominations are open in case someone you know has a nominee. The Council website has a form and further information on the categories. Nominations close May 18, 2018. A list of the categories in which nominations have been received will be emailed out and both Craig and Brian Hricik would like to get nominations in every category so we have a good representation across the board.
9. There is a new menu item on the website for EMS/Hospital Feedback. This is a fill-in form for anyone to fill out and provide feedback about specific incidents. It is written as an opportunity to improve service or highlight outstanding performance. It can be filled out anonymously but has spaces for name, phone number, etc. When a form is submitted, an email goes to Craig only and he will distribute them to the appropriate agency or hospital contact as appropriate. The form does print the IP address of the submitted so in the event that there are several complaints from one IP address or that may be false than can be detected and looked into if necessary. That form will be on the website this week and there will be an email with the link.

STATE AND REGIONAL COMMITTEE REPORTS

AHA Community Training Center

Ray Whatley, AHA Training Center Coordinator, submitted the following updates:

1. Hands to Hearts
 - Yesterday Arlington County FD and VHC joined together to do a flash mob Hands-Only campaign. If you need more information contact Lt. Rob Bowen. Kudos to this successful joint venture. They have a couple of other events scheduled already.
2. New Program Administration Manual Forms
 - The following forms for the US version of the AHA Program Administration Manual have been updated and are now available on the AHA Instructor Network:
 - Instructor Candidate Application
 - Training Center Faculty Candidate Application
 - Instructor Records Transfer Request
 - Instructor/Training Center Faculty Renewal Checklist
 - Instructor Monitoring Tool
 - Notice to Primary Training Center of Instructor Teaching Activity
 - Training Centers should begin using the new forms immediately.
3. Airway Management Course and ECG and Pharmacology Course
 - Course materials for the AHA's classroom-based Airway Management Course and ECG and Pharmacology Course will be discontinuing on May 31, 2018. After May 31, AHA Training Centers and Instructors will no longer be able to use course materials or conduct these courses.
4. Voice Assisted Manikin Delays

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- Updates to be issued by HealthStream to the HeartCode BLS and ACLS VAM have been delayed. In the coming weeks, HealthStream will publish new HeartCode BLS Self-Guided Skills with a VAM and new HeartCode ACLS Self-Guided Skills with a VAM.
 - Training Centers should continue to use the 2010 Installers and await communications announcing the new date to download the 2015 Installers.
5. 2018 Spring ECC Educational Conferences
- Thursday, March 15, 2018, Chicago, IL
 - Thursday, April 12, 2018, Boston, MA

State EMS Advisory Board

Deputy Chief Jose Salazar was not present to provide an update.

Workforce Development Committee

Deputy Chief Jose Salazar was not present to provide an update.

Provider Health and Safety

Chief Brian Hricik provided the following updates:

1. He attended the most recent meeting in Richmond. They announced that the company who produced the Christopher Reeve paralysis video several years ago has been awarded the contract for Mental Health Awareness Among First Responders. They saw a video and it was very well done and well-received. This will be a video and poster campaign and all agencies can will have the ability to personalize it to their own agency logos. It is expected to be released around EMS Symposium time in November of this year.
 - Captain Brantley asked if this meets the requirement for mental health training but Chief Hricik advised that it does not because it more of a way to bring it to provider attention that there are avenues and resources to assist them. The video will highlight what avenues are available to providers and they are still in the research phase at this point.
 - Jaime Wolfin from StoneSprings Hospital advised that she recently met with the CNO at Dominion Hospital and they are looking to get more involved with the NVHA and make resources available since they have them there. Jaime can provide her information if there is an interest from anyone.
 - Deputy Chief Lupton asked if the bill recently passed and what the requirements are. Chief Hricik advised that they did pass it and there is no requirement as to what the training is and has been left up to individual departments to define that. For instance, if you have training for an hour and a half that is acceptable just as another agency having 10 hours of training. There is not a mandate on how long or what the content of that training has to be.

EMS Performance Improvement & Trauma Committee

Dr. Weir was not present. Michelle Ludeman advised that there has not been a meeting since December so there is no update.

Medevac Committee

No representation and no updates submitted

Regional Medical Directors & State Medical Direction Committee

Dr. Morgan provided the following update:

1. There was a meeting in January but he was not in attendance and has not seen the minutes to provide an update.

Training and Certification Committee

Craig Evans advised that the committee did meet January 3, 2018.

1. There is a new Education Coordinator process that most everyone should have received an email about and it's posted on the Council website.
2. There have been revisions to the CPR requirements for EMT students.
 - Students will have to be CPR certified by the end of the course, not the beginning
 - They will not recognize a specific organization but there will be a list of requirements that the CPR training must include in order to qualify
 - The Governor's Advisory Board adopted the recommendations by the Training and Certification Committee for those changes. They are not officially in effect and all current EMT classes need to follow the previous guidelines until they are
3. The new BLS training specialist effective in March is Billy Fritz who is currently with Prince William County Fire and Rescue

JURISDICTIONAL REPORTS

City of Alexandria

Deputy Chief Byron Andrews was not present but Brian Hricik provided the following update:

1. Brian met with City of Alexandria School Board and GWU and they are building an Academy of Health Sciences at TC Williams High School and one of the programs offered will be EMT. The students will start as freshmen and start out in a general health sciences curriculum and be able to break out into a specific area as sophomores. By the time they graduate, they are able to have, at a minimum, and EMT certification. This is still early on in the planning and they have to get the appropriate staff and instructors, etc., but he is involved with helping that move forward. The Fire Department will help provide instructors, etc., as needed as well

Arlington County

Anne Marsh advised there is no report this month.

City of Fairfax

Jon Brantley reported on the following updates:

1. Three new medics were hired recently. They are currently on fire trucks and will go to ALS internships in a few weeks.
2. They had an EMT/Firefighter who just completed ALS and is now a FireMedic

Fairfax County Fire & Rescue

John Chesek provided the following updates:

1. Recruit school is still in session and they will graduate the end of March or early April

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2. VCU ALS school has 7 from the Fire Department and one from the police department and those 8 should graduate in June
3. They have tested cardiac monitors from Zoll, Tempus Pro, and are going to soon see PhysioControl. Bids by the end of the summer or early fall, select a product by the end of 2018 and start the transition in early 2019 with the plan to have this all completed by June 2019
 - They are looking at the Tempus Pro but it's odd because it's a two-piece device that have different functions so it's a culture change to think you have two different devices and you don't have to carry them both on every call. It has BlueTooth capabilities and also allows someone to view each cardiac monitor in real time so QA can be watching while the monitors are in use. For those not familiar with it, it's worth checking it out online to see its capabilities. Unfortunately, the one issue is that the defibrillation module is not yet FDA approved but should be in the spring and that will be a big consideration

Fairfax County Police Helicopter Division

Craig DeAtley submitted the following update:

1. They saw the retirement of police officer/paramedic Doug Middlebrooks after 20 years of service to the community and department. His retirement will be short lived as he has gone to work for the Virginia Department of Health. Nate VanHusen has become a full time paramedic now with the Division; prior to that he and Joe Wolosyn were supplemental staffing filling in when needed.
2. They have a future paramedic in the making who now is in the second semester of training at VCU. When he graduates this spring he will spend the summer as an intern with the Helicopter Division.
3. They will have two police officers who will be attending EMT school this winter/spring and will be assigned to Marine Patrol for the summer.
4. Thanks to outside funding support they just received a Laerdal Sim Man that will expand the reality-based training they have been trying to implement.
5. The paramedics recently completed an enjoyable and beneficial anatomy lab where all of their clinical procedures were practiced along with some performing some interesting dissecting!
6. Their 6 tactical paramedics are completing their winter skills training working through a series of challenges that combine critical decision making, select skill application and rapid movement. They have recently flown some interesting trauma patients including from outside Fairfax County as well as made a number of lifesaving "finds" of missing persons or "bad guys".
7. Their 6 tactical paramedics and OMDs are participating in their winter training that includes a series of scenarios intended to focus on critical decision making, practicing select skills and patient movement.

Paul DeHaven was also provided the following update:

1. In April, the Police Department and Fire Department will have an all-hands, joint training exercise to push all personnel through Rescue Task Force, TECC, etc.
 - They will likely open up slots, at least for observation purposes, to other agencies

Loudoun County

Dr. John Morgan presented the following updates:

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1. Chief Keith Brower has announced his retirement effective April 1, 2018. Keith Johnson will serve as Acting System Chief until a formal process has been completed to identify a permanent replacement for Chief Brower
2. They have been very active with training with their high-performance CPR initiative that started back in January. They have gotten through the career side of the system and several volunteer departments and it is going well
3. They are also performing Rescue Task Force drills and had a practice run this morning. Starting the end of February, they are going to try to start doing those drills with law enforcement involved
4. There has been a construction delay in opening the new Station 27 in southeastern Loudoun County
5. They have their site visit at the end of this month from CoAEMSP for their paramedic program accreditation
6. Their complex medication security system trial went very well and they are now looking at rolling out that electronic lock system system-wide for the fleet of ambulances and stations
7. They are finishing up getting HandTevy rolled-out to the system as well.

City of Manassas

Deputy Chief Todd Lupton presented the following updates:

1. They are starting the starting the transition from ImageTrend to ESO and it should be live April 1, 2018.
2. They have an advanced extreme airway lab with cadavers coming up and he'll share that information so the Council can distribute it for anyone interested. That is coming up the beginning of March
3. They have a new Medic unit coming in the end of March.
4. Dr. Danielle Pesce is on board as their new OMD for both the City and the Park

City of Manassas Park

Tom Oliver presented the following updates:

1. They are almost complete with the full suite copy of ImageTrend with the exception of the communication part through Prince William
2. They are finally at full staffing and one new hire is an EMT-Intermediate and will start their internship soon
3. They sponsored and certified 10 or 11 car seat technicians last week and are holding installations at the firehouse
4. They started their budget process and hopefully will be done soon

MWAA

Rick Bonnett presented the following updates:

1. They are graduating a recruit class of 9 new firefighter tonight
2. They'll be up to medic staffing once the two in Loudoun's program graduate. The classroom portion finishes up next week
3. Disaster Drill May 5, 2018
4. They still have vacancies for Chief and Assistant Chief

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Prince William Fire and Rescue

No representation in attendance

LifeCare

Wesley Melton provided the following updates:

1. They are up to about 40 trucks in the Northern Virginia region every day

Northern Virginia Community College

No representation today as they had their site accreditation visit. No updates were submitted in advance.

OEMS Program Representative

No representation

PHI Aircare

No representation

Physicians Transport

Kate Passow presented the following updates:

1. They remain busy during flu and pneumonia season
2. Just a reminder that registration is open for the Southern Route of the EMS Memorial Bike Ride. Registration for the East Coast leg is also open and that goes from Boston, MA to National Harbor in MD

HCA Reston Hospital Center

Keith Morrison provided the following updates:

1. Construction is underway and there will be some blasting starting February 26, 2018.
2. Keith's office is in the ER now so he has easy interaction with providers
3. Their drug shortages are pre-filled atropine and D50 and they have emailed those agencies who are affected

HCA StoneSprings Hospital

Jaime Wolfin presented the following updates:

1. They will have EMS education on March 8, 2018, on orthopaedics
2. NVHA meeting will be at StoneSprings on February 20, 2018, and HCA will have a presentation on no-notice hospital evacuations that they were having during Hurricanes Harvey and Irma. If you are interested in attending please let her know.
3. New Director of Education is on board and she is looking to be involved in the community

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Loudoun Hospital

No representation

ADDITIONAL HEALTHCARE PARTNERS AND HOSPITALS

None present

OLD BUSINESS

None

NEW BUSINESS

1. Several of the contract deliverables are up for review this year. They were all emailed in the meeting attachments to be reviewed and voted on today
 - Strategic Plan has no changes currently but is up for review and revision
 - Motion was made and seconded to accept as written and approved unanimously
 - Regional MCI Plan. We update ours to coincide with the NOVA manual
 - Motion was made and seconded to accept as written and approved unanimously
 - Regional Stroke Plan hasn't had significant changes but there are minor changes being made as the group meets. What was sent to the group is the draft of the final plan that will be finalized at the next one or two quarterly stroke meetings. There are some guideline updates this year that will be included in the final version
 - Motion was made and seconded to accept as written and approved unanimously
 - Trauma Triage Plan has no changes currently but is up for review and revision
 - Motion was made and seconded to accept as written and approved unanimously
2. Employee Handbook has been updated to reflect the current job description and title for Administrative Coordinator
 - Motion was made and seconded to accept as written and approved unanimously
3. Tom Olander advised that many people are getting new airway manikins but if you still have a "Fred the Head" and are interested in getting it repaired he can do so for free if you pay for the parts which are around \$900
4. Tracey Lane from Loudoun County advised that a local technology group meeting is February 22, 2018, sponsored by MWAA. Contact her for more information

Motion to adjourn 11:02 AM

The next Board of Directors Meeting will be held Thursday, April 12, 2018, at 10:00 am at City of Fairfax Station 403.

CERTIFICATION OF BOARD OF DIRECTORS MEETING

Northern Virginia EMS Council

Northern Virginia EMS Council

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7250 Heritage Village Plaza, Ste. 102
Gainesville, VA 20155

I, Craig Evans, Executive Director of the Northern Virginia EMS Council certify that the above minutes are a true and correct transcript of the minutes of a meeting of the Board of Directors of the Northern Virginia EMS Council held at the City of Fairfax Fire Department, 4081 University Drive, Fairfax, VA 22030 on February 15, 2018, and that the meeting was duly called and held in all respects in accordance with the laws of the state of Virginia and bylaws of the corporation and that a quorum was present. The minutes were officially approved at the April 12, 2018, meeting of the Board of Directors of the Northern Virginia EMS Council.

Craig A. Evans
Executive Director

Northern Virginia EMS Council

Date

DRAFT