



Northern Virginia Emergency Medical Services Council

Board of Directors Meeting

Held Via Zoom

Meeting Minutes

Thursday, December 16, 2021

DIRECTORS PRESENT (Listed Alphabetically by Last Name)

Beth Adams, Fairfax County Fire and Rescue Dept. beth.adams@fairfaxcounty.gov
John Bowers, City of Manassas Fire & Rescue, jbowers@manassasva.gov
Richard Cluff, Fauquier County Fire & Rescue, rich.cluff@fauquiercounty.gov
Jamie Cooper, Loudoun County Fire & Rescue, jcooper@loudoun.gov
Kathleen Deal, Northern Virginia Community College, kdeal@nvcc.edu
Paul DeHaven, Fairfax County Police Helicopter, paul.dehaven@fairfaxcounty.gov
Craig Evans, Ex-Officio Member, Northern Virginia EMS Council craig@vaems.org
Brian Hricik, Alexandria Fire Department brian.hricik@alexandriava.gov
Mark Kordalski, Fairfax County Fire and Rescue Department, mark.kordalski@fairfaxcounty.gov
Kathleen Kramer, Arlington County Fire Department kkramer@arlingtonva.us
Adam Lieb, Fairfax County Fire & Rescue, adam.lieb@fairfaxcounty.gov
Michelle Ludeman, Ex-Officio Member, Northern Virginia EMS Council michelle@vaems.org
Todd Lupton, City of Manassas Fire and Rescue tlupton@ci.manassas.va.us
Anne Marsh, Arlington County Fire Department amarsh1@arlingtonva.us
John Morgan, MD, Loudoun County Fire and Rescue john.morgan@loudoun.gov
Chip Morrison, Prince William County Fire & Rescue, cmorrison@pwgov.org
Tom Olander, City of Fairfax Fire Department olanderte@verizon.net
Kate Passow, Physician Transport Services kate.passow@amr.net
Margaret Probst, Northern VA EMS Council, janmpro@minspring.com
Joseph Reshetar, Member-at-Large, Arlington County Fire Dept. jreshe@arlingtonva.us
Gary Sargent, Northern Virginia Community College gsargent@nvcc.edu
Kari Scantlebury, MD, Fairfax County Police Helicopter, kari.scantlebury@fairfaxcounty.gov
Nathan Strong, Prince William County Fire & Rescue, nstrong@pwcgov.org
Neha Sullivan, MD, Prince William County Fire and Rescue OMD, nsullivan@pwcgov.org
John Tedesco, Fairfax County Fire & Rescue, john.tedesco@fairfaxcounty.gov
Scott Weir, MD, Fairfax County Fire, and Rescue OMD scott.weir@fairfaxcounty.gov
Ray Whatley, Alexandria Fire Department ray.whatley@alexandriava.gov
Laura Vandegrift, Northern Virginia EMS Council, laura@vaems.org

DIRECTORS NOT PRESENT (Listed Alphabetically by Last Name)

Ibrahim Abdul-Jawad, Arlington County Fire Department, iabdul-jawad@arlingtonva.us
Daniel Acosta, Prince William County Fire & Rescue, dacosta@pwcgov.org
Dan Avstreich, MD, Fairfax County Fire & Rescue Dept, dan.avstreich@fairfaxcounty.gov
Michelle Beatty, Loudoun County Fire & Rescue, michelle.beatty@loudoun.gov
Kelsea Bonkoski, Alexandria Fire Department kelsea.bonkowski@alexandriava.gov
Wendy Bowman, MWAA, wendy.bowman@mwa.com
Josh Brandon, City of Manassas Park Fire and Rescue j.brandon@manassasparkva.gov
Gary Brown, Ex-Officio Member, VDH Office of EMS gary.brown@vdh.virginia.gov
Richard Bonnett, Metropolitan Washington Airports Authority richard.bonnett@mwa.com
Rick Cohen, PHI Air Medical Virginia rcohen@phihelico.com

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David Coullahan, Physicians Transport Services, dcoullahan@ptsems.com
Robert Crandall, Arlington County Fire Department, rcrandall@arlingtonva.us
Craig DeAtley, Fairfax Police Helicopter craig.deatley@medstar.net
Luis Eljaiek, MD, Ex-Officio Member, Physicians Transport Services OMD, lfeljai@sentara.com
Jeff Ferfolia, MWAA, jeff.ferfolia@mwa.com
Matthew Fox, City of Manassas Fire and Rescue mfox@manassasva.gov
Chris Gavurnik, MWAA, Christopher.gavurnik@mwa.com
Dan Hanfling, MD, Ex-Officio Member, PHI Air Medical Virginia Co-OMD, dan.hanfling@inova.org
Kathleen Harasek, Loudoun County Fire & Rescue, kathleen.harasek@loudoun.gov
Stephen Hartman, Fairfax County Fire and Rescue stephen.hartman@fairfaxcounty.gov
Adam Jones, City of Manassas Park Fire & Rescue, ajones@manassasparkva.gov
Ryland Kendrick, Fairfax County Fire & Rescue Dept, ryland.kendrick@fairfaxcounty.gov
Micah Kiger, Loudoun County Fire & Rescue, mkiger@loudoun.gov
Joey King, Lifecare Medical Transport jking@lifecare94.com
Darrin Lisse, MD, MWAA Co-OMD dliste@icloud.com
Joseph Marfori, MD, Alexandria Fire Department OMD josephmarfori@gmail.com
Leonard Mascaro, Ex-Officio Member, VDH Office of EMS, leonard.mascaro@vdh.virginia.gov
Tom Mayer, MD, Fairfax Co. Police Dept. OMD, tmayer@best-practices.com
Blane McGlothlin, Prince William County Fire & Rescue, bmcglothlin@pwcgov.org
Wesley Melson, Lifecare Medical Transport wmelson@lifecare94.com
Keith Morrison, HCA Reston Hospital keith.morrison@hcahealthcare.com
Mark Nary, City of Manassas Fire and Rescue mnary@ci.manassas.va.us
Brian Orndoff, City of Fairfax Fire Department, brian.orndoff@fairfaxva.gov
Tom Oliver, City of Manassas Park Fire and Rescue t.oliver@manassasparkva.gov
Danielle Pesce, MD, City of Manassas/Manassas Park Fire, dpesce@manassasva.gov
Marie Powell, Metropolitan Washington Airports Authority marie.powell@mwa.com
Clare Sabio, Arlington County Fire Department csabio@arlingtonva.us
Gary Sargent, Northern Virginia Community College gsargent@nvcc.edu
Aaron Schutt, City of Manassas Park Fire and Rescue, a.schutt@manassasparkva.gov
Michael Semchyshyn, MD. Ex-Officio Member, MWAA Co-OMD, mikesem@gwu.edu
Serdar Serttas, PHI Air Medical, sserttas@phihelico.com
Rachel Short, Loudoun County Fire & Rescue, rshort@loudoun.gov
David Skibbie, MD, PHI AirCare Medevac Co-OMD, dskibbie@gwu.edu
E. Reed Smith, MD, Arlington County Fire Department Co-OMD rsmith@arlingtonva.us
James Soaper, City of Manassas Park Fire and Rescue j.soaper@manassasparkva.gov
Alex Stephenson, Prince William County Fire & Rescue, astephenson@pwcgov.org
Nicholas Sutingco, MD, City of Fairfax Fire Department OMD nick.sutingco@vemadocs.com
Dave Swartz, MWAA, david.swartz@mwa.com
Jamie Tharp, City of Manassas Park Fire and Rescue j.tharp@manassasparkva.gov
James Vafier, MD, Northern Virginia Community College PCD, vafier@msn.com
Andrew Vita, City of Fairfax Fire Department andrew.vita@fairfaxva.gov

GUESTS

Byron Andrews, Sterling Volunteer Rescue Squad, bandrews@sterlingrescue.org
Tony Barone, Emergility, tony@emergility.com
Brian Frankel, Stafford County Fire & Rescue, bfrankel@staffordcountyva.gov

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Eric Reist, Inova Health System, eric.reist@inova.org

Chris Vernovai, VA Office of EMS, chris.vernovai@vdh.virginia.gov

Council President Anne Marsh welcomed all in attendance and called the meeting to order at 10:07 a.m.

- No representatives from the public were present to address the Board.

Approval of Minutes

Minutes from the NVEMSC Board of Directors held October 21, 2021, were sent for review by email

- Beth Adams made a motion to accept the minutes as submitted, seconded by Brian Hricik
- The minutes were **unanimously approved**.

Treasurer's report

The Treasurer's report was sent via email for review along with the financials for October and November as well as the Final Audit Report.

- Beth Adams made a motion to accept the Treasurer's Report as submitted, seconded by Brian Hricik
- The report was **unanimously approved**.

President's Reports

President Anne Marsh presented the following:

- No report

Executive Director's Report

- Stroke Smart Update
 - A 3-minute Stroke Smart film has been completed and will be used across the state and possibly the country.
 - Governor Northam proclaimed that Virginia is a Stroke Smart Commonwealth
 - We have a new employee, Margaret Probst who is our Stroke Smart Advocate and she will be handling Stroke Smart with Craig and Alan Stillman in the future. She will also be handling data analysis for the Council
- The patient tracking group had a meeting with vendors and will meet in January to move forward after all presentations have been seen
 - GER can't go away before the June/July renewal and they may renew for a year and then start anew in June/July 2023 whether with them or someone else after revision of policy of diversion/transport
- OEMS is paying for data exchange for hospitals and EMS agencies to use ESO
 - Call Craig if you have questions
 - Everyone must be on board so we can have accurate feedback on all transports
- The ESO ePCR account for NVEMSC is a training account that will integrate into EMT and paramedic programs for learning how to properly write ePCR reports. There is a gap with medical-legal issues and report writing in general and this will be helpful to allow instructors to review reports and ensure students are doing it properly for QA/QI
- The regional paramedic program with GW is finishing up its needs assessment
 - Hoping to start January 2023 for the regional paramedic program
 - Unsure how big it will be but it all depends on the regional need
 - Hoping to be no more than 20 students per class

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- The whole blood program is doing well and Fauquier and Arlington transfused 4-5 units in the last week
 - They are hoping to expand with the UASI grant to Fairfax City and PHI soon
 - Stafford County EMS is looking into joining Northern VA EMS Council as Fauquier did for clinical reasons
 - Chief Brian Frankel is present today
 - Fairfax County Police Department Helicopter Division is also looking to join in on the whole blood program soon
- We signed the teaming agreement with CADMUS with all the stipulations we agreed to at our last Board meeting
 - They removed BWI Airport so it reflects Dulles and Reagan only
 - They anticipate DHS will move on this in the second quarter
- The NVEMSC FY21 Annual Report was submitted to all by email and will be reviewed later

STATE AND REGIONAL COMMITTEE REPORTS

AHA Training Center

Ray Whatley provided the following report.

- PHI on board as training site with council
- Changes have been made to the [Heartsaver Child CPR AED Skills Sheet](#) has been replaced on the AHA Instructor Network with an eForm that uses fillable fields and includes the following changes:
 - Heartsaver Child CPR Skills Testing Checklist > Scenario > 2nd sentence > Delete and replace with "The scene is safe, but you do not have a cell phone or AED nearby.
 - Heartsaver Child CPR Skills Testing Checklist > 1st paragraph after Assessment and Activation blue box > 2nd sentence > Delete "and get the AED" from the end of the sentence. Should read: "I am going to phone 9-1-1."
- Call for presentations for 2022 symposium already out. Ray can field those or if you have questions, reach out to him

State EMS Advisory Board

Beth Adams provided the following report:

- The new board met on November 12th
 - She received a late notification in October that she was reappointed July 1, 2021, as the Council representative until June 2024
- She is not the only representative from Northern Virginia, Lisa Simba is also there representing the VA Fire Chiefs and Paula Ferrada from Inova Fairfax Trauma is the American College of Surgeons representative chairing trauma-related committees
- Ron Passmore advised that the update of Chapter 32 of the rules and regulations is getting finalized, there was a temporary delay after suggested edits from pediatrics
 - There is an upcoming meeting in January and he is hoping to have the changes available for review for the February advisory meeting
 - For the Board of Pharmacy guidance document, there is no ETA on the DEA rules. There are a lot of discrepancies to be resolved before the new rules can go into place
 - Also regarding the Board of Pharmacy, for those not aware, there is a legislative mandate effective January 1, 2022, that all schools will have an undesignated

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supply of albuterol and administration devices for administration for respiratory distress events

- Fairfax County Fire & Rescue recently got a request from the county schools and Department of Health for Dr. Weir to review their protocols and Fairfax County DFR and Dr. Weir were all unaware of this
- This will be in place when schools open after the holiday break
- All training to be completed before they return
- Further info is available here:
<https://law.lis.virginia.gov/vacode/title22.1/chapter14/section22.1-274.2/>
- The Executive Committee recommended and all approved to pursue further opportunities for hybrid/online options for all meetings as this allows for more people in attendance
 - This requires legislative permission so it will likely take a while for approval
- The trauma advisory group requested membership be increased on the Governor's Advisory Board.
 - The request was forwarded to the Bylaws Workgroup
- There is discussion in play with the retreat to see where the GAB is in 2021-2022 to see where we are in comparison to EMS Agenda 2050, etc.
- Of note from the Executive Committee, in the statute that addresses the Regional Council concept, Virginia does not specify that EMS is an essential service, so they are anticipating legislation to change that in the future
- The new education standards are in place
- Auto manufacturers want you to get a tax credit if you get an AED (\$800) with the purchase of a new car
 - Paula Ferrada, MD from Inova said if you get an AED with your car purchase, you should also get Stop the Bleed and CPR training also!
- The Fire Council laid out their legislative priorities
 - VFFF, fire chiefs, VAGEMSA, IAFF, VAA
 - VRS enhanced benefits for dispatchers
 - Expand the presumption bill over 5 years
 - Returning LODA to the Commonwealth
 - Dedicated Emergency Managers for each locality
- The new General Assembly convenes on January 10, 2022
- The Governor Elect's inauguration is January 15, 2022
- The next GAB meeting is February 4, 2022

Provider Health and Safety

Brian Hricik advised they postponed their meeting and will meet again around February 5th

ReSTCo Committee

Dr. Morgan advised of the following:

- The last meeting was held December 8th with the topic of diversion
- There were breakout rooms for trauma, STEMI, and stroke groups
- The meeting went well and there was a good active discussion on the impact of diversion
- Action items for the group were working on editing an existing document for diversion
- There was a discussion on the next step for the ReTSCO meeting and how this looks in the future

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- The group agreed to hold individual service line meetings and report back to the ReTSCo 2-3 times per year with a steering committee model for ReTSCo

Medevac Committee

Paul DeHaven no update.

Regional Medical Directors & State Medical Direction Committee

Dr. Morgan provided the following update:

- The state has not met since our last meeting and will meet in January
- The regional medical director's group still meets biweekly
- The Board of Pharmacy document has closed and is the topic of discussion on why there is a disconnect on what the Board of Pharmacy says is their best practice compared to the practical use of EMS for items like saline storage
 - Tony from Emergility stated they are going through a dual BOP and DEA inspection now and they would appreciate feedback and assistance anyone can provide. It is a hard and painful process, and he would love to help others and would appreciate any information others are getting from BOP on the process of inspection.
 - Dr. Sullivan asked if Dr. Morgan was willing to share the comments and information to give other ideas on changes to regulations in the future. They can discuss offline
 - She also advised Tony that the state is not giving much guidance. They have no checklist, just a spreadsheet with no examples

Training and Certification Committee

Michelle Ludeman advised last meeting special meeting after the symposium

- There were two motions to be forwarded to the Medical Direction Committee and EMS Advisory Board to adopt
- A survey was sent out to ECs for field and clinical requirements, patient contacts, and simulated/programmed patients
 - 5 minimum are live and 5 are allowed to be simulated/programmed patients
- They passed the removal of CTS testing for VA certification and will instead confirm psychomotor skills by the program OMD and directors by TR999 or TR990A for accredited programs
- The next meeting will be on January 5th

OLD BUSINESS

CARES Registry

- Michelle sent out a rough 3-month report for all agencies for your review
 - All agencies are entering information for reports
 - For agencies, there is a one month lag time
 - Hospitals have a 2 month lag time
 - It is important to get all your information in promptly
 - If you have any changes for your CARES representative, let Chanarion Arnold or Michelle know

JURISDICTIONAL REPORTS

City of Alexandria Fire Department

Deputy Chief of EMS Brian Hricik provided the following update:

- Marcus alert was initiated in the City and they are getting dispatch up to speed and preparing to get ready for this in Alexandria as it has 4 tiers of triage for those calls
 - They started a similar program 8 months ago for the police department and a mental health provider to respond to these calls, but it is only Monday through Friday 8 hours per day currently. The availability will expand with the Marcus alert and their regional response team
- They have a recruit school in session but no attendees are ALS providers
- They have deployed ambulance 207 to replace medic 207
 - When staffing allows they are staff A204
- Working with the City on training for Landmark Mall which has been evacuated and will be repurposed as the new Alexandria Hospital in that area and is on track for 2027
- They are redoing Station 208 to move west toward Fairfax County in the Landmark area with a new build in the future
- He recently attended the groundbreaking for the freestanding Oakville Emergency Department in Potomac Yards, just south of the Amazon Campus. This is about a 2 ½ year build
- They are looking at a group internally for a records management system with CAD as they are considering a switch.
 - They will house police, fire, EMS, and Fire Marshal in a single records management system, not separate
- They are not affected by the Kronos/Telestaff failure. They are not cloud-based, they are server-based so they are still up and running

Arlington County Fire Department

EMS Battalion Chief Anne Marsh provided the following update:

- They are moving ahead with ET3
 - They just hired three Nurse Practitioners and Physician Assistants to work remotely as telehealth using an iPad and ImageTrend for the telehealth visit and transport decisions if needed
- They are working with their Finance Department to set up UberHealth for medical transport but having trouble reaching humans with Uber
- Arlington County has issued and is enforcing a vaccine mandate by February 1, 2022, for all County employees. If you are not vaccinated, by February 1st you are on administrative leave with no pay and if not vaccinated by March 1st, they are terminated unless there is a religious or medical exemption approved. Currently 93% vaccination rate across County employees
 - There has been some pushback to this policy but they are aware of the mandate far in advance to make appropriate choices
- Recruit school is in session
- They are implementing a Kelly day but the Telestaff outage made that hard to get off the ground
- Joe Reshetar advised ET3 will do briefing at the Senior Ops meeting on January 6th and Dr. Reed Smith will explain how this will work in Arlington
- The new FRG and EMD cards have been updated, so there will be changes with mutual aid companies

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- Arlington will send an ALS pumper with a BLS unit, and if it becomes ALS, the ALS provider will move from the pumper to the BLS unit to transport as ALS rather than call for another ALS unit.
- Brian Hricik advised they recently signed an agreement for an associate OMD who is a PA and asked if they can pronounce under their Termination of Resuscitation protocol or if there is state legislation they need to be aware of.
 - Kate Kramer advised PAs can pronounce in the field. She will connect with him to discuss the new Associate OMD

City of Fairfax Fire Department

Tom Olander advised there was no report

Fairfax County Fire & Rescue

Beth Adams provided the following update:

- Paramedic interns are in Phase 2 testing next week and are 2 months and 2 weeks away from being in the field
- They graduated the experienced recruit class last Friday and had 6-7 ALS providers in that group
- They are graduating 31 tomorrow with no prior experience
- They are considering another class in early January
- The Telestaff outage has had a huge impact on them

Fairfax County Police Helicopter Division

Dr. Scantlebury advised of the following:

- Two officers in paramedic class, looking forward to them finishing and infield
- Awaiting movement of blood project

Fauquier County DFREM

Rich Cluff provided the following report:

- They have 23 recruits in their current session
- They will have another recruit class in February
- They will complete their protocol revision by April 1, 2022
- They also have significant Telestaff outage issues
- The whole blood program is going well, they transfused 2 of their units and 1 from Aircare last week as they were on the ground awaiting transfer of the patient

Loudoun County Fire and Rescue

Jamie Cooper provided the following updates:

- They don't use Telestaff so thankfully they didn't experience those problems
- They have a current recruit school that is doing well with 8 paramedics
- They are moving forward to implement a mandatory COVID testing policy
 - The Board of Supervisors doesn't want to say "mandate" but they want every employee to be required to test weekly at the cost of the county
 - The only exemption is those who provide vaccination proof
 - He is running through the logistics for employees and volunteers for this policy

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City of Manassas Fire and Rescue

Todd Lupton provided the following:

- Paramedic vacancies, 8 currently (entire shift for them)
 - Working on short term quick strategies to start first of the year

City of Manassas Park Fire & Rescue

No representation

MWAA

No representation

Prince William County Fire and Rescue

Dr. Neha Sullivan provided the following update:

- They are still having an EMT-Intermediate to Paramedic starting in January for 8
 - All hospitals are requiring all students to be vaccinated
- They will restart EMT-B to Paramedic next year
- There is currently no County policy for testing/vaccines
- They are doing a Protocol upgrade as well and plan to launch in April
- They recently lost a few medics as many have but have found many are leaving healthcare entirely, not just to other agencies

LifeCare Medical Transport

No representation

Northern Virginia Community College

Gary Sargent provided the following update:

- Gearing up for the spring semester
- They are formulating a summer schedule for possibly degree requirements and EMT classes in the summer

OEMS Program Representative

Chris Vernovai provided the following update:

- OEMS is gearing up for the holidays
- The Call for Presentations for Symposium 2022 is now open
- OEMS is scheduling a retreat with the Executive Directors for January or February
 - They have canceled the upcoming regional Council update webinars since they'll be meeting for multiple days at a time
 - They will be discussing upcoming MOU changes
 - They will likely also cancel the January regional Council update webinar
- With no upcoming webinars scheduled, direct questions to him or through Craig

PHI Aircare

No representation

Physicians Transport

Kate Passow advised of the following update:

- They are also having Telestaff issues and are currently staffing from Excel spreadsheets

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- They need staffing and just recently did a massive increase in wages to attract providers
 - It's approximately 30-40% more than before for experienced providers

HCA Reston Hospital Center

Keith Morrison was not available

HCA StoneSprings Hospital

No representation

Inova Health System

Eric Reist gave the following update:

- They still have not filled the EMS liaison positions for Fairfax or Fair Oaks Hospitals yet
- Covid numbers are rising
 - They currently have 46 positive patients at Fairfax and 96 across all Inova hospitals
- They are working on a system-wide diversion policy and will review it with their EMS partners before signing
- Dr. Sullivan stated the latest COVID surge caused a recent Fairfax diversion; are they able to tell whether this is a variant surge?
 - Eric Reist stated they do not have an assessment yet, it is still too early. It's a natural epidemic wave and it's also flu time but they have remained below previous spike levels and think they'll remain that way
 - Dr. Scantlebury advised they also don't get that information in the ED and are only basing positives on rapid tests
 - The surge has blossomed in the last 7-8 days with the daily volume of 250-260 increasing to 270-280 in a few days. They went from a handful per day to 20+ per day over that span. Unsure if is Delta, Omicron, etc., and they don't get fast feedback on that

Stafford County Fire and Rescue Department

Brian Frankel provided the following information:

- He is the new Chief at Stafford County Fire and Rescue for the last eight months
- He was previously in Prince George's County, Maryland
- They were not affected by Telestaff
- They are transitioning to ESO
- They recently put a new Quality Management Coordinator in place
 - Carlton Burkhammer fills that civilian position
- They are hoping to bring the whole blood program to them as it's desperately needed in their area

NEW BUSINESS

The FY2021 Annual report was sent by email for review before this meeting

- Beth Adams made a motion to accept the minutes as submitted, seconded by Brian Hrick
 - The FY2021 Annual Report was **unanimously approved**.

The FY2021 Final Audit by Jennifer Burke, CPA was sent by email for review before this meeting

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- Beth Adams made a motion to accept the FY2021 Final Audit as submitted, seconded by Joe Reshetar
 - The FY2021 Final Audit was **unanimously approved**.

Appointments and volunteers for the 2022 Awards Committee

- Brian Hricik
- Anne Marsh
- Neha Sullivan
- Beth Adams
- Byron Andrews

The Continuity of Operations Plan (COOP) was sent by email for review before this meeting

- Byron Andrews made a motion to accept the COOP as submitted, seconded by Beth Adams
 - The COOP was **unanimously approved**.

The Trauma Triage Plan was sent by email for review before this meeting

- Beth Adams advised the American College of Surgeons has a committee working on releasing new trauma triage guidelines and we may want to review and revise ours in the future to be in line with the CDC guidelines
 - Here is information on that: ETA is March 2022, based on presentation/timeline presented to FICEMS https://www.ems.gov/FICEMS-Meeting-Docs/2020/December/ACS_Evidence_based_Revision_Field_Triage_Guidelines_Dec_2020.pdf
- Brian Hricik made a motion to accept the Trauma Triage Plan as submitted, seconded by Byron Andrews
 - The Trauma Triage Plan was **unanimously approved**.

The Regional Policies and Forms were sent by email for review before this meeting

- Brian Hricik made a motion to accept the policies and forms as submitted, seconded by Joe Reshetar
 - The Regional Policies and Forms were **unanimously approved**.

A revised Employee Handbook was sent by email for review before this meeting. Changes include a Parental Leave Policy and the addition of the Stroke Smart Advocate job description.

- Brian Hricik asked if it was emailed to the Executive Committee for their review.
 - Anne Marsh advised it was submitted to them for review and it uses the same language as suggested by the state but is more liberal than the state policy.
 - Brian Hricik's concern is when the current staff leaves, we could potentially have a staff that could have several or all staff out on parental leave at the same time and this is an unfunded leave policy. Are we okay with paying possibly 2-3 staff members 12 weeks of paid leave? As long as it's okayed by the Executive Committee and everyone understands this is an unfunded leave policy, he has no further concerns
- Beth Adams made a motion to accept the Employee Handbook revisions as submitted, seconded by Brian Hricik
 - The revised Employee Handbook was **unanimously approved**.

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Stafford County Fire and Rescue Department Ex-Officio Membership

- Stafford County Fire and Rescue Department is requesting membership into the Northern Virginia EMS Council as Ex-Officio Members and to be considered for Secondary Membership after one year.
- Because of State Statute, they are not a jurisdiction under the Northern Virginia EMS Council area but can be considered for Secondary Membership which will allow them geographic benefits of aligning with the Northern VA EMS Council for the regional blood program and other patient care standards
- Anne Marsh made a motion to accept Stafford County Fire and Rescue Department into Ex-Officio Membership for one year, seconded by Brian Hricik
 - The membership request was **unanimously approved**.

OTHER BUSINESS

None

Motion to adjourn 11:32 am.

The next Board of Directors Meeting will be held in 2022 but a date has not yet been set. An invitation and Zoom link will be sent to all participants in advance.

CERTIFICATION OF BOARD OF DIRECTORS MEETING

Northern Virginia EMS Council
7250 Heritage Village Plaza, Ste. 102
Gainesville, VA 20155

I, Craig Evans, Executive Director of the Northern Virginia EMS Council certify that the above minutes are a true and correct transcript of the minutes of a meeting of the Board of Directors of the Northern Virginia EMS Council held via Zoom on December 16, 2021, and that the meeting was duly called and held in all respects in accordance with the laws of the state of Virginia and bylaws of the corporation and that a quorum was present. The minutes were officially approved at the _____, 2022, meeting of the Board of Directors of the Northern Virginia EMS Council.

Craig A. Evans
Executive Director
Northern Virginia EMS Council

Date